
SCHOOL DISTRICT OF MYSTERY LAKE



**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
AGENDA**

**Tuesday, October 14, 2008
7:00 p.m.**

Trustees

Cheryl Davies
David Gallant
Kelly Hause
Mamie Hendren
Guido Oliveira
Rob Pellizzaro
L. Valerie Wilson

Senior Administration Team

Hugh Fraser – Superintendent/CEO
Bruce Waldie – Assistant Superintendent
Christelle Waldie – Assistant Superintendent
Arnie Assoignon – Secretary-Treasurer
Keith Derksen – Facilities Manager
Cheryl Mulrooney – Executive Assistant

**Administration Office
408 Thompson Drive North, Thompson, MB
R8N 0C5**

Present:

Vice-Chairperson Pellizzaro
Trustee Gallant
Trustee Hause
Trustee Hendren
Trustee Oliveira
Trustee Wilson
Assistant Superintendent B. Waldie
Assistant Superintendent C. Waldie
Secretary-Treasurer Assoignon
Executive Assistant Mulrooney

Regrets:

Chairperson Davies
Superintendent/CEO Fraser

1. CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Vice-Chairperson Pellizzaro at 7:00 p.m.

2. ADDITIONS TO AGENDA

No additions to the agenda.

3. APPROVAL OF AGENDA

Motion # 171/08

Moved by Trustee Wilson, Seconded by Trustee Hendren

That the agenda be approved as circulated.

Carried

4. APPROVAL OF MINUTES

Motion # 172/08

Moved by Trustee Hause, seconded by Trustee Hendren

That the minutes of the Regular Board meeting of September 23, 2008, be adopted as circulated.

Carried

5. DELEGATIONS AND PRESENTATIONS

6. BUSINESS FROM PREVIOUS BOARD MEETING

7. SUPERINTENDENT/CEO REPORT

Information

- a) Enrollment Update as of September 30, 2008, EIS count

Mr. Bruce Waldie, Assistant Superintendent of Human Resources, Planning and Research reported that the enrollment figures as of September 30, 2008, had not changed in numbers from the September 23, 2008 report. The District is still down 249 students and Administration will be studying the ramifications of the low enrollment.

Vice-Chairperson Pellizzaro stated that in terms of enrollment, losing 249 students is like losing a small school. The primary reason for the drop in enrollment is the renovations of the Grey Wolf Bay Area. The Board will be discussing the financial ramifications and ways to balance the budget.

Enrollment Figures as of September 30, 2008

School	Sept 30/07	Sept 30/08	+/-
Burntwood	404	284	-120
Deerwood	247	263	+16
Juniper	342	319	-23
Riverside	444	420	-24
Wapanohk	414	377	-37
Westwood	406	396	-10
R.D. Parker	1081	1030	-51
Total Enrollment	3338	3089	-249

Action

- a) Organizational Chart

Motion # 173/08

Moved by Trustee Gallant, seconded by Trustee Hause

That the revised organizational chart be approved.

Carried

8. SECRETARY-TREASURER'S REPORT

Information

- a) The Manitoba Schools Insurance rebate for 2007/2008 totaled \$15,546.81. The prior year rebate was \$17,184.00

Action

Roof Replacement Tender

- a) The Public Schools' Finance Branch has approved debentures of \$449,051.00 towards roof replacement at R.D. Parker Collegiate and Burntwood School. Three tenders were received and a resolution has been prepared to award the tender to Oakwood Roofing.

Motion # 174/08

Moved by Trustee Hause, seconded by Trustee Oliveira

That the lowest bid from Oakwood Roofing & Sheet Metal Co. Ltd. in the amount of \$420,000.00 plus the cost of the roof inspection and applicable taxes be accepted.

Carried

9. BUSINESS FROM COMMITTEE OF THE WHOLE #1166

There was no business arising from the Committee of the Whole.

10. CORRESPONDENCE

Information

- a) MAST
 - i. CSBA Election survey results newsletter
 - ii. Manitoba Hydro Invitation to Energy Management Training for School Divisions
 - iii. Newspaper clippings
 - iv. InfoPicks newsletters from CSBA
 - v. CPI Update information from Labour Relations
 - vi. Senior Years Review report from Evergreen School Division, Manitoba School Improvement Program Inc. and MAST

CORRESPONDENCE (continued)

Information

- vii. Workshops -
Leadership for Effective Governance: The Board Chair's Role
Community Engagement: Putting the "Public" back in Public Schools

Board Chairperson, Cheryl Davies will be attending the above workshops.

Trustee Wilson recommended that a member of the Public Relations Committee should attend the Community Engagement: Putting the "Public" back in Public Schools workshop along with Chairperson Davies. Vice-Chairperson Pellizzaro agreed and asked Trustee Hendren and Trustee Wilson, who sit on the committee, to determine who will attend.

- b) Minister of Education, Citizenship and Youth

- i. Manitoba's Celebration of Excellence in Teaching – Minister's Awards

Vice-Chairperson Pellizzaro stated that teachers from the District have been nominated in the past.

11. COMMITTEE REPORTS

- a) Finance Report – Approval of Expenditures for September 2008

- i. Accounts Payable in the amount of \$1,518,605.87
 - ii. Teacher payroll in the amount of \$1,773,067.68
 - iii. Non-teaching payroll in the amount of \$379,095.82

Motion # 175/08

Moved by Trustee Gallant, seconded by Trustee Hendren

That the above expenditures be approved for September 2008.

Carried

12. TRUSTEE COMMENTS/QUESTIONS

13. PUBLIC FORUM

Members of the public are invited to seek clarification about items on the agenda.

Questions: a) With the enrollment declining, does this put a strain on the teaching staff?

Vice-Chairperson Pellizzaro explained that the District receives funding relative to the enrollment numbers. If the enrollment drops then the funding will as well and the Board will need to look at ways to balance the budget accordingly.

b) Would you hope to have those students back next year?

Vice-Chairperson Pellizzaro commented that the housing shortage is causing the problem. The Board cannot say if it would completely balance out the budget, we hope it would.

Trustee Wilson stated that the statistics and funding are based on the enrollment count as of September 30.

Vice-Chairperson Pellizzaro mentioned that if the enrollment increases next month the District would not receive any funding for those students. Every year the enrollment is frozen as of September 30 and that count on that date is what the District receives funding on.

14. ADJOURNMENT

Motion # 176/08

Moved by Trustee Gallant, seconded by Trustee Oliveira

That the meeting be adjourned at 7:15 p.m.

Carried

Chairperson

Secretary-Treasurer

