

WEB.



Schools' Finance Branch
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MYSTERY LAKE SCHOOL DIVISION
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THOMPSON, MANITOBA R8N 0C5

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2019

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2018/19 FRAME BUDGET

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EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development ,and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

OPERATING FUND SCHEDULE OF REVENUE AND EXPENSES

Budget for the Year Ending June 30, 2019

Revenue

Provincial Government	35,238,489
Federal Government	-
Municipal Government - Property Tax	6,492,454
- Other	5,500
Other School Divisions	100,000
First Nations	350,000
Private Organizations and Individuals	176,500
Other Sources	49,000
	42,411,943

Expenses

Regular Instruction	23,588,849
Student Support Services	9,082,384
Adult Learning Centres	-
Community Education and Services	57,508
Divisional Administration	1,906,481
Instructional and Other Support Services	1,709,683
Transportation of Pupils	355,000
Operations and Maintenance	5,339,320
Fiscal	695,500
	42,734,725

Current Year Operating Surplus (Deficit)	(322,782)
Net Transfers from (to) Capital Fund	(30,000)
Net Current Year Surplus (Deficit)	(352,782)

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2019

Funding of Schools Program

Base Support		
Instructional	5,749,975	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	179,034	
Information Technology	185,002	
Library Services	274,519	
Student Services	1,103,975	
Counselling and Guidance	247,664	
Professional Development	152,179	
Physical Education	63,750	
Occupancy	<u>1,286,775</u>	9,242,873
Categorical Support		
Transportation	68,775	
Board and Room	-	
Special Needs: Coordinator/Clinician	334,197	
Special Needs: Level 2	695,400	
Special Needs: Level 3	944,511	
Senior Years Technology Education	212,355	
English as an Additional Language	99,150	
Indigenous Academic Achievement (included BSSIP)	280,500	
Indigenous and International Languages	30,218	
French Language Education	77,600	
Small Schools	-	
Enrolment Change	119,170	
Northern Allowance	1,999,213	
Early Childhood Development Initiative	57,508	
Literacy and Numeracy	238,712	
Education for Sustainable Development	<u>4,900</u>	5,162,209
Equalization		13,250,189
Additional Equalization		3,841,201
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	83,160	
Technology Education Equipment Replacement	37,000	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>120,160</u>
		<u><u>31,616,632</u></u>

OPERATING FUND - REVENUE DETAIL **PROVINCE OF MANITOBA (CONT'D)**

Budget for the Year Ending June 30, 2019

Other Department of Education and Training

Non-Resident	-	
Shared Services	-	
Special Needs	-	
Institutional Programs	-	
Nursing Supports (URIS)	-	
Substitute Fees	1,200	
General Support Grant	629,044	
Education Property Tax Credit	1,658,279	
Tax Incentive Grant	879,919	
Early Years Enhancement Grant	105,415	
Community Schools	80,000	
Healthy Schools Initiative	10,000	
Learning to Age 18 Coordinator	20,000	
Adult Learning Centres	-	
Other:		
<u>Misc.</u>	<u>10,000</u>	
<u>Educating for Action</u>	<u>160,000</u>	
<u>Youthbuild</u>	<u>50,000</u>	

3,603,857

Other Provincial Government Departments (Not including GBE's)

Employment Programs	-	
Other:	-	
<u>Lighthouse</u>	<u>12,000</u>	
<u>Neighborhood B</u>	<u>6,000</u>	

18,000

Funding of Schools Program (previous page)

31,616,632

TOTAL PROVINCIAL GOVERNMENT REVENUE

35,238,489

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2019

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	

	_____		0

Municipal Government

Special Requirement	9,030,652		
Less: Education Property Tax Credit	(1,658,279)		
Less: Tax Incentive Grant	(879,919)	6,492,454	
Other: <u>Kleysen Grant in Lieu</u>		5,500	6,497,954

Other School Divisions

Tuition Fees		-	
Transfer Fees		-	
Residual Fees		100,000	
Transportation of Pupils		-	
Other:		-	

	_____		100,000

First Nations

Tuition Fees		350,000	
Transportation of Pupils		-	
Other:		-	

	_____		350,000

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
	<u>Lunchroom Monitors</u>	70,000	
	<u>Reimburse Sub costs</u>	6,500	
	<u>Misc</u>	100,000	

	_____		176,500

Other Sources

Interest		20,000	
Donations		-	
Other:		-	

	<u>Facilities/Permits</u>	24,000	
	<u>Misc.</u>	5,000	

	_____		49,000

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

7,173,454

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2019

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2019	2018
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	20,094,217	7,611,511	-	52,508	1,195,104	991,812	-	2,441,066		32,386,218	33,254,895
Employees Benefits and Allowances	1,995,292	1,205,623	-	-	287,377	160,521	-	623,604		4,272,417	4,889,508
Services	512,350	195,200	-	-	397,100	391,350	355,000	1,719,450		3,570,450	3,360,924
Supplies, Materials and Minor Equipment	976,690	70,050	-	5,000	26,900	166,000	-	555,200		1,799,840	1,817,980
Short Term Loan Interest and Bank Charges									3,000	3,000	2,000
Bad Debt Expense									2,500	2,500	5,000
Transfers	10,300	0	0	0	0	0	0	0	(PAYROLL TAX) 690,000	700,300	725,417
TOTALS	23,588,849	9,082,384	0	57,508	1,906,481	1,709,683	355,000	5,339,320	695,500	42,734,725	44,055,724

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2019

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	1,726,912					1,726,912	
330	Instructional - Teaching	10000	14,488,404			2,074,931	826,588	
350	Instructional - Other		31,096				37,186	
360	Technical, Specialized and Service		200,928			0		
370	Secretarial, Clerical and Other	629,866						
390	Information Technology	68,306						
	Total Salaries	2,435,084	14,720,428	0	0	2,074,931	863,774	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	243,508	1,475,243			190,164	86,377	
5-6XX	SERVICES							
510	Professional, Technical and Specialized	6,000	190,000			49,000	1,300	
520	Communications	20,000	28,000			4,000		
540	Travel and Meetings	3,000	98,000			1,000		
560	Tuition		1,000					
570	Printing and Binding	2,500	53,750			8,000	2,000	
580	Insurance and Bond Premiums							
590	Maintenance and Repair Services		1,500				2,500	
610	Rentals		14,500					
630	Advertising		7,000					
640	Dues and Fees	100	6,200					
650	Professional and Staff Development	7,000						
680	Information Technology Services		5,000				1,000	
	Total Services	38,600	404,950	0	0	62,000	6,800	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	25,000	358,750			17,000	150,000	
740	Curricular and Media Materials	500	190,000			11,940	2,000	
760	Minor Equipment	4,000	94,000			10,000	37,000	
780	Information Technology Equipment	7,000	50,000			12,500	7,000	
	Total Supplies, Materials & Minor Equipment	36,500	692,750	0	0	51,440	196,000	
95X-99	TRANSFERS							
960	School Divisions		5,000					
980	Organizations, Individuals and Other Entities		5,300					
	Total Transfers	0	10,300	0	0	0	0	
TOTALS		2,753,692	17,303,671	0	0	2,378,535	1,152,951	23,588,849

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2019

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	130,673						130,673
330	Instructional - Teaching			399,280	458,306	1,999,331	187,581	3,044,498
350	Instructional - Other			1,531,270	1,429,960	182,050	45,336	3,188,616
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	50,013						50,013
380	Clinician		412,425				785,286	1,197,711
390	Information Technology							0
	Total Salaries	180,686	412,425	1,930,550	1,888,266	2,181,381	1,018,203	7,611,511
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	30,717	57,739	386,110	377,653	261,766	91,638	1,205,623
5-6XX	SERVICES							
510	Professional, Technical and Specialized		75,000	2,000		25,000	22,500	124,500
520	Communications	2,000	2,000		500	1,300	750	6,550
540	Travel and Meetings	5,500	10,000				1,000	16,500
560	Tuition							0
570	Printing and Binding	750	1,500	2,000	1,000	4,000	1,000	10,250
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services		800					800
610	Rentals				25,000			25,000
630	Advertising							0
640	Dues and Fees	500	4,500				4,000	9,000
650	Professional and Staff Development	1,500						1,500
680	Information Technology Services			600		500		1,100
	Total Services	10,250	93,800	4,600	26,500	30,800	29,250	195,200
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	2,000	5,800	7,000	6,000	16,500	2,500	39,800
740	Curricular and Media Materials		2,500	1,450	500	6,000	700	11,150
760	Minor Equipment	2,000	8,500	500		1,000	800	12,800
780	Information Technology Equipment	1,000	500	800		3,000	1,000	6,300
	Total Supplies, Materials & Minor Equipment	5,000	17,300	9,750	6,500	26,500	5,000	70,050
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		226,653	581,264	2,331,010	2,298,919	2,500,447	1,144,091	9,082,384

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ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2019

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				52,508	52,508
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	52,508	52,508
4XX EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				5,000	5,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	5,000	5,000
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	57,508	57,508

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2019

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	97,000				97,000
320	Executive, Managerial and Supervisory		336,072	128,881		464,953
360	Technical, Specialized and Service			38,740		38,740
370	Secretarial, Clerical and Other		59,932	387,261		447,193
390	Information Technology				147,218	147,218
	Total Salaries	97,000	396,004	554,882	147,218	1,195,104
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,700	82,221	149,818	45,638	287,377
5-6XX	SERVICES					
510	Professional, Technical and Specialized	24,000	3,000	113,000	7,500	147,500
520	Communications	500	3,200	11,000	1,000	15,700
540	Travel and Meetings	25,000	17,500	3,500	200	46,200
570	Printing and Binding	1,000	3,000	2,200		6,200
580	Insurance and Bond Premiums	500		70,000		70,500
590	Maintenance and Repair Services					0
610	Rentals			4,000		4,000
630	Advertising	2,000		3,000		5,000
640	Dues and Fees	65,000	2,700	2,800		70,500
650	Professional and Staff Development	500	14,000	8,000	3,000	25,500
680	Information Technology Services				6,000	6,000
	Total Services	118,500	43,400	217,500	17,700	397,100
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	500	2,500	5,200	3,000	11,200
740	Curricular and Media Materials		500			500
760	Minor Equipment		2,000	3,500	700	6,200
780	Information Technology Equipment		2,000	2,000	5,000	9,000
	Total Supplies, Materials & Minor Equipment	500	7,000	10,700	8,700	26,900
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		225,700	528,625	932,900	219,256	1,906,481

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600
 Budget for the Year Ending June 30, 2019

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		510,567		60,000		570,567
350	Instructional - Other						0
360	Technical, Specialized and Service			330,837			330,837
370	Secretarial, Clerical and Other						0
390	Information Technology			90,408			90,408
	Total Salaries	0	510,567	421,245	60,000	0	991,812
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		76,585	80,036	3,900		160,521
5-6XX	SERVICES						
510	Professional, Technical and Specialized		20,600	12,000	19,000		51,600
520	Communications		1,500				1,500
540	Travel and Meetings		3,000				3,000
560	Tuition						0
570	Printing and Binding		4,500	250			4,750
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees			500			500
650	Professional and Staff Development			4,000	156,000		160,000
680	Information Technology Services			170,000			170,000
	Total Services	0	29,600	186,750	175,000	0	391,350
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		5,500	6,000		34,000	45,500
740	Curricular and Media Materials		3,500	40,000	3,000		46,500
760	Minor Equipment			3,000			3,000
780	Information Technology Equipment		1,000	70,000			71,000
	Total Supplies, Materials & Minor Equipment	0	10,000	119,000	3,000	34,000	166,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		0	626,752	807,031	241,900	34,000	1,709,683

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2019

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
350	Instructional - Other						0
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0		0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications						0
540	Travel and Meetings						0
570	Printing and Binding						0
550	Transportation of Pupils			235,000		120,000	355,000
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development						0
680	Information Technology Services						0
	Total Services	0	0	235,000	0	120,000	355,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies						0
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0		0	0	0
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		0	0	235,000	0	120,000	355,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800
 Budget for the Year Ending June 30, 2019

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	97,700					97,700
360	Technical, Specialized and Service		2,192,230		32,122	68,000	2,292,352
370	Secretarial, Clerical and Other	51,014					51,014
390	Information Technology						0
	Total Salaries	148,714	2,192,230	0	32,122	68,000	2,441,066
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	40,153	569,980		8,031	5,440	623,604
5-6XX	SERVICES						
510	Professional, Technical and Specialized	1,000	25,000				26,000
520	Communications	2,000	6,500				8,500
530	Utility Services		849,350		39,400		888,750
540	Travel and Meetings	3,000	500				3,500
570	Printing and Binding	500					500
580	Insurance and Bond Premiums		220,000				220,000
590	Maintenance and Repair Services		171,000	279,500	10,000	23,000	483,500
610	Rentals						0
620	Property Taxes		20,000		40,000		60,000
630	Advertising	500					500
640	Dues and Fees	1,200					1,200
650	Professional and Staff Development	7,000	5,000				12,000
680	Information Technology Services		15,000				15,000
	Total Services	15,200	1,312,350	279,500	89,400	23,000	1,719,450
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,000	262,000	176,500	16,000	25,000	481,500
740	Curricular and Media Materials	700					700
760	Minor Equipment	5,000	24,000		2,000	40,000	71,000
780	Information Technology Equipment	2,000					2,000
	Total Supplies, Materials & Minor Equipment	9,700	286,000	176,500	18,000	65,000	555,200
960	School Divisions						
999	Recharge						0
TOTALS		213,767	4,360,560	456,000	147,553	161,440	5,339,320

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2019

Transfers to Capital Fund

Category "D" School Buildings	-	
Bus Reserve	-	
Bus Purchases	-	
Other Vehicles	30,000	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	-	
Assets Under Construction	-	
Other:	-	

		30,000

Less: Transfers from Capital Fund

	-	

		0

Net Transfers to (from) Capital Fund 30,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2019

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	30,000		30,000
Software			-
Total	30,000	-	30,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2018
REGULAR INSTRUCTION	
English Language - Single Track	2,502.3
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	127.0
- Francais	-
- French Immersion	232.0
- Other Bilingual	-
Senior Years Technology Education	<u>185.7</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>3,047.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	-
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	-
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	-
LOADED KILOMETERS (For the period ended June 30)	-

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2018/19 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	13.48	1.00			3.00			1.00	18.48
330	Instructional - Teaching	193.84	32.40				5.25			231.49
350	Instructional - Other	2.00	99.00							101.00
360	Technical, Specialized and Service	2.45				0.60	7.00		36.50	46.55
370	Secretarial, Clerical and Other	12.50	1.00			7.50			1.00	22.00
380	Clinician		12.88							12.88
390	Information Technology	1.20				2.20	1.60			5.00
TOTALS (excluding Trustees)		225.47	146.28	0.00	0.00	13.30	13.85	0.00	38.50	437.40

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.75
---	--	------

310 TRUSTEES		7.00
--------------	--	------

**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,906,481
Less: Liability Insurance	70,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	36,000
	<u>1,800,481 (A)</u>

Expense Base

Total Operating Expenses	42,734,725
Plus: Transfers to Capital	30,000
Less: Adult Learning Centres, Function 300	0
	<u>42,764,725 (B)</u>

Percentage (A) / (B)

4.21%

Maximum Allowable Percentage

4.25%

Calculation of **Maximum Allowable Percentage**:
 If F.T.E. Enrolment is 5,000 or over = 3.00%
 If F.T.E. Enrolment is 1,000 or less = 3.60%
 If F.T.E. Enrolment is between 1,000 and 5,000, calculated as:
 (3.00% + (5,000 – division enrolment) X 0.0001500%) to a maximum of 3.60%
 4.25% limit for Northern divisions

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾

Instructional	-
Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

Self-Administered Pension Plans

Expenses ⁽¹⁾

Administration (deducted above)	- *
Other: _____	-
_____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES								
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	REDUCTIONS TO EXPENSES					ALLOWABLE EXPENSES
			CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
<<<< (from Appendix A) >>>>			<<<< (from Appendix B) >>>>					
210 - 260 Student Support Services	7,938,293	0	1,974,108	0	0	0	0	5,964,185
270 Counselling and Guidance	1,144,091	0	0	0	0	0	0	1,144,091
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	57,508		57,508	0	0	0	0	
620 Library / Media Centre	807,031	0	0	0	0	0	0	807,031
630 Professional and Staff Development	241,900	0	0	0	0	0	0	241,900
800 Operations and Maintenance	5,339,320	0	0	83,160	0	0	24,000	5,232,160
ALLOCATED ADJUSTMENTS/REDUCTIONS		0	2,031,616	83,160	0	0	24,000	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	3,130,593	37,000	1,083,659	450,000	181,500	(1)
TOTALS	15,528,143	0	5,162,209	120,160	1,083,659	450,000	205,500	13,389,367

OTHER FUNCTION/PROGRAMS EXPENSES	
100 Regular Instruction	23,588,849
500 Administration	1,906,481
605 Curriculum Consulting Admin.	0
610 Curriculum Consulting	626,752
680 Other	34,000
700 Transportation of Pupils	355,000
900 Fiscal	695,500
TOTAL EXPENSES	42,734,725

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	27,206,582
TOTAL ALLOWABLE EXPENSES	13,389,367
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(4,882,752)
- ADJUSTMENTS TO EXPENSES	0
- CATEGORICAL SUPPORT	(3,130,593)
- OTHER PROGRAM SUPPORT	(37,000)
- OTHER PROVINCIAL GOVERNMENT REVENUE	(1,083,659)
- NON-PROV. SOURCES - TUITION, TRANSFER AND RESIDUAL FEES	(450,000)
- NON-PROV. SOURCES - OTHER	(181,500)
Base Support (from page 2)	(9,242,873)
Formula Guarantee (from page 2)	0
SCHOOL BUS AMORTIZATION (from F/S)	0
TOTAL UNSUPPORTED EXPENSES	26,470,324

CALCULATION OF ALLOWABLE EXPENSES (refer to "Allow Guide")

APPENDIX A

ADJUSTMENTS TO EXPENSES: <i>(enter deductions as negative amounts)</i>	<u>Function/ Program</u>	<u>Amount</u>
Capitalized Energy Mgmt. Systems Costs (add) (1), (2)	800	_____
Capitalized Section "D" School Bldgs. Costs (add) (1)	800	_____
Transfers from Capital Fund (deduct)	800	_____ 0
Leased Non-School Space (deduct)	800	_____
Other Capitalized Equipment and Vehicles (2) (please specify item and Function/Program)	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Adjustments to Expenses (carried to page 18)	_____	_____ 0

(1) Net of all related revenues.

(2) For capitalized energy management systems costs and other capitalized items, lease and loan payments for eligible equipment may be included.

OTHER PROGRAM SUPPORT:	
School Buildings Support: "D" Projects	83,160
Technology Education Equipment & Skills Strategy Equipment Enhancement	37,000
Other Minor Capital Support	0
Curricular Materials Prior Year Support	0
Amount carried forward to	120,160

CATEGORICAL SUPPORT TO BE ALLOCATED		
Special Needs: Coordinator/Clinician		
(A) Maximum Support	334,197	
(B) Eligible Expenses	412,425	
(C) Less related revenues		
(D) Allowable Expenses (B) - (C)	412,425	
Eligible Support (lesser of A or D)		334,197
Special Needs: Level 2 and 3		1,639,911
Indigenous Academic Achievement		280,500
Literacy & Numeracy		238,712
Small Schools		
(A) Maximum Support	_____	
(B) Program Expenses	_____	
Eligible Support (lesser of A or B)		0
Board and Room		
(A) Maximum Support	_____	
(B) Program Expenses	_____	
Eligible Support (lesser of A or B)		0
Early Childhood Development		57,508
Total allocable Categorical Support (carried to Allow Input)		2,550,828
Non-allocable Categorical Support		2,611,381
Total Categorical Support (carried to page 18)		5,162,209

CALCULATION OF ALLOWABLE SCHOOL BUILDINGS SUPPORT "D" EXPENSES:	
Program 850 School Building Repairs & Replacements	456,000
PLUS: Capitalized Section "D" Expenses (net)	0
Grounds	0
LESS: Related revenue other than "D" Support	_____
Allowable Section "D" Expenses (C)	456,000
< OR >	
Expenses to be used for calculating "D" Grant. Enter an amount to overwrite if different from above. (cannot be more than amount on line "C")	(D) 456,000
Refer to page 2 of the Allowable Expenses Guide when completing this section.	

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

APPENDIX B

OTHER PROVINCIAL GOVERNMENT REVENUE:

	Allocable	Non-allocable	Total
Other Dept. of Education			
General Support Grant		629,044	629,044
Education Property Tax Credit		1,658,279	1,658,279
Tax Incentive Grant		879,919	879,919
All other	436,615		436,615
Other Provincial Government Departments	18,000		18,000
Total Revenue	454,615	3,167,242	3,621,857

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 18 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:

	Allocable	Non-allocable	Total
Federal Government			
Tuition Fees	0		0
All other	0		0
Municipal Government			
Special Requirement less Property Tax Credit		6,492,454	6,492,454
Other	0	5,500	5,500
Other School Divisions			
Tuition Fees	0		0
Transfer Fees	0		0
Residual Fees	100,000		100,000
All other	0		0
First Nations			
Tuition Fees	350,000		350,000
All other	0		0
Private Organizations and Individuals			
Tuition Fees	0		0
Ancillary Services	176,500		176,500
Other Sources			
Interest		20,000	20,000
Donations	0		0
Other	29,000		29,000
Total Revenue	655,500	6,517,954	7,173,454

OTHER PROVINCIAL GOVERNMENT REVENUE:

Total Revenue	3,621,857
Education Property Tax Credit	(1,658,279)
Tax Incentive Grant	(879,919)
PROVINCIAL REVENUE FOR EQUALIZATION	1,083,659
(to agree with Other Provincial Gov't Revenue on page 18)	

NON-PROVINCIAL SOURCES:

TOTAL ALLOCABLE FEES (Tuition, Transfer and Residual Fees)	450,000
 TOTAL ALLOCABLE OTHER REVENUE	205,500
 TOTAL ALLOCABLE NON-PROV. SOURCES	655,500