



Schools' Finance Branch
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Winnipeg, Manitoba
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MYSTERY LAKE SCHOOL DIVISION
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THOMPSON, MANITOBA R8N 0C5

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2020

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2019/20 FRAME BUDGET

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EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2020

Revenue

Provincial Government	34,417,684
Federal Government	-
Municipal Government - Property Tax	6,876,743
- Other	5,500
Other School Divisions	110,000
First Nations	300,000
Private Organizations and Individuals	201,500
Other Sources	49,000
	41,960,427

Expenses

Regular Instruction	23,508,235
Student Support Services	8,686,638
Adult Learning Centres	-
Community Education and Services	50,886
Divisional Administration	1,803,612
Instructional and Other Support Services	1,661,869
Transportation of Pupils	355,000
Operations and Maintenance	5,188,287
Fiscal	705,900
	41,960,427

Current Year Operating Surplus (Deficit)	0
Net Transfers from (to) Capital Fund	(535,000)
Net Current Year Surplus (Deficit)	(535,000)

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2020

Funding of Schools Program

Base Support		
Instructional	5,644,954	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	175,764	
Information Technology	181,623	
Library Services	269,505	
Student Services	1,091,361	
Counselling and Guidance	243,140	
Professional Development	149,399	
Physical Education	63,250	
Occupancy	<u>1,284,210</u>	9,103,206
Categorical Support		
Transportation	70,607	
Board and Room	-	
Special Needs: Coordinator/Clinician	328,093	
Special Needs: Level 2	695,400	
Special Needs: Level 3	944,511	
Senior Years Technology Education	212,190	
English as an Additional Language	83,650	
Indigenous Academic Achievement (included BSSIP)	280,500	
Indigenous and International Languages	30,246	
French Language Education	70,718	
Small Schools	-	
Enrolment Change	145,461	
Northern Allowance	1,962,698	
Early Childhood Development Initiative	50,886	
Literacy and Numeracy	234,352	
Education for Sustainable Development	<u>4,900</u>	5,114,212
Equalization		12,965,441
Additional Equalization		3,841,201
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	83,100	
Technology Education Equipment Replacement	37,000	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>120,100</u>
		<u><u>31,144,160</u></u>

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA (CONT'D)**

Budget for the Year Ending June 30, 2020

Other Department of Education and Training

Non-Resident	-	
Shared Services	-	
Special Needs	-	
Institutional Programs	-	
Nursing Supports (URIS)	-	
Substitute Fees	1,200	
General Support Grant	635,000	
Education Property Tax Credit	1,626,768	
Tax Incentive Grant	702,141	
Early Years Enhancement Grant	105,415	
Community Schools	80,000	
Healthy Schools Initiative	10,000	
Learning to Age 18 Coordinator	20,000	
Adult Learning Centres	-	
Other:		
Miscellaneous	25,000	
Youthbuild	50,000	
		3,255,524

Other Provincial Government Departments (Not including GBE's)

Employment Programs	-	
Other:		
Lighthouse	12,000	
Neighbourhood B	6,000	
		18,000

Funding of Schools Program (previous page)	31,144,160
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TOTAL PROVINCIAL GOVERNMENT REVENUE	34,417,684
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**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2020

Federal Government			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	
			0
Municipal Government			
Special Requirement	9,205,652		
Less: Education Property Tax Credit	(1,626,768)		
Less: Tax Incentive Grant	(702,141)	6,876,743	
Other: Kleysen Grant in Lieu		5,500	6,882,243
Other School Divisions			
Tuition Fees		-	
Transfer Fees		-	
Residual Fees		110,000	
Transportation of Pupils		-	
Other:		-	
			110,000
First Nations			
Tuition Fees		300,000	
Transportation of Pupils		-	
Other:		-	
			300,000
Private Organizations and Individuals (Includes GBE's)			
Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
Lunch Monitors		70,000	
Reimburse Sub costs		6,500	
Misc		125,000	
			201,500
Other Sources			
Interest		20,000	
Donations		-	
Other:		-	
Facilities / Permits		24,000	
Miscellaneous		5,000	
			49,000
TOTAL NON-PROVINCIAL GOVERNMENT REVENUE			7,542,743

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2020

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2020	2019
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	20,497,174	7,442,310	-	45,886	1,200,700	986,065	-	2,449,935		32,622,070	32,386,218
Employees Benefits and Allowances	1,588,721	976,828	-	-	213,412	118,454	-	375,702		3,273,117	4,272,417
Services	440,350	197,450	-	-	362,600	403,350	355,000	1,807,450		3,566,200	3,570,450
Supplies, Materials and Minor Equipment	971,690	70,050	-	5,000	26,900	154,000	-	555,200		1,782,840	1,799,840
Short Term Loan Interest and Bank Charges									3,000	3,000	3,000
Bad Debt Expense									2,500	2,500	2,500
Transfers	10,300	0	0	0	0	0	0	0	(PAYROLL TAX) 700,400	710,700	700,300
TOTALS	23,508,235	8,686,638	0	50,886	1,803,612	1,661,869	355,000	5,188,287	705,900	41,960,427	42,734,725

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2020

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	1,785,193						1,785,193
330	Instructional - Teaching	10000	14,682,543			2,134,228	843,687	17,670,458
350	Instructional - Other		31,096				37,186	68,282
360	Technical, Specialized and Service		228,075			38,000		266,075
370	Secretarial, Clerical and Other	638,362						638,362
390	Information Technology	68,804						68,804
	Total Salaries	2,502,359	14,941,714	0	0	2,172,228	880,873	20,497,174
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	225,212	1,149,792			152,056	61,661	1,588,721
5-6XX	SERVICES							
510	Professional, Technical and Specialized	6,000	158,000			11,000		175,000
520	Communications	20,000	28,000			4,000	1,300	53,300
540	Travel and Meetings	3,000	98,000			1,000		102,000
560	Tuition		1,000					1,000
570	Printing and Binding	2,500	53,750			8,000	2,000	66,250
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services		1,500				2,500	4,000
610	Rentals		14,500					14,500
630	Advertising	100	7,000					7,100
640	Dues and Fees		6,200					6,200
650	Professional and Staff Development	5,000						5,000
680	Information Technology Services		5,000				1,000	6,000
	Total Services	36,600	372,950	0	0	24,000	6,800	440,350
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	25,000	363,750			17,000	150,000	555,750
740	Curricular and Media Materials	500	180,000			11,940	2,000	194,440
760	Minor Equipment	4,000	94,000			10,000	37,000	145,000
780	Information Technology Equipment	7,000	50,000			12,500	7,000	76,500
	Total Supplies, Materials & Minor Equipment	36,500	687,750	0	0	51,440	196,000	971,690
95X-99	TRANSFERS							
960	School Divisions		5,000					5,000
980	Organizations, Individuals and Other Entities		5,300					5,300
	Total Transfers	0	10,300	0	0	0	0	10,300
TOTALS		2,800,671	17,162,506	0	0	2,399,724	1,145,334	23,508,235

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2020

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	130,673						130,673
330	Instructional - Teaching			418,737	267,963	1,875,428	291,765	2,853,893
350	Instructional - Other			1,549,225	1,556,100	151,970	45,676	3,302,971
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	50,389						50,389
380	Clinician		412,426				691,958	1,104,384
390	Information Technology							0
	Total Salaries	181,062	412,426	1,967,962	1,824,063	2,027,398	1,029,399	7,442,310
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	21,727	41,243	354,233	310,091	172,329	77,205	976,828
5-6XX	SERVICES							
510	Professional, Technical and Specialized		75,000	2,000		25,000	24,750	126,750
520	Communications	2,000	2,000		500	1,300	750	6,550
540	Travel and Meetings	5,500	10,000				1,000	16,500
560	Tuition							0
570	Printing and Binding	750	1,500	2,000		4,000	1,000	9,250
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services		800		1,000			1,800
610	Rentals							0
630	Advertising				25,000			25,000
640	Dues and Fees	500	4,500				4,000	9,000
650	Professional and Staff Development							0
680	Information Technology Services	1,500		600		500		2,600
	Total Services	10,250	93,800	4,600	26,500	30,800	31,500	197,450
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies		5,800	7,000	6,000	16,500	2,500	37,800
740	Curricular and Media Materials	2,000	2,500	1,450	500	6,000	700	13,150
760	Minor Equipment	2,000	8,500	500		1,000	800	12,800
780	Information Technology Equipment	1,000	500	800		3,000	1,000	6,300
	Total Supplies, Materials & Minor Equipment	5,000	17,300	9,750	6,500	26,500	5,000	70,050
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		218,039	564,769	2,336,545	2,167,154	2,257,027	1,143,104	8,686,638

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300 05-Mar-19

Budget for the Year Ending June 30, 2020

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400
Budget for the Year Ending June 30, 2020

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE OBJECT \ PROGRAM		CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				45,886	45,886
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	45,886	45,886
4XX EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				5,000	5,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	5,000	5,000
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	50,886	50,886

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2020

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	97,000				97,000
320	Executive, Managerial and Supervisory		338,442	136,816		475,258
360	Technical, Specialized and Service			35,302		35,302
370	Secretarial, Clerical and Other		60,389	374,466		434,855
390	Information Technology				158,285	158,285
	Total Salaries	97,000	398,831	546,584	158,285	1,200,700
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	7,760	63,813	103,851	37,988	213,412
5-6XX	SERVICES					
510	Professional, Technical and Specialized	24,000	3,000	68,000	7,500	102,500
520	Communications	500	3,200	11,000	1,000	15,700
540	Travel and Meetings	35,000	17,500	3,500	200	56,200
570	Printing and Binding	1,000	3,000	2,200		6,200
580	Insurance and Bond Premiums	500		70,000		70,500
590	Maintenance and Repair Services					0
610	Rentals			4,000		4,000
630	Advertising	2,000		3,000		5,000
640	Dues and Fees	70,000	2,700	2,800		75,500
650	Professional and Staff Development		10,000	8,000	3,000	21,000
680	Information Technology Services				6,000	6,000
	Total Services	133,000	39,400	172,500	17,700	362,600
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	500	2,500	5,200	3,000	11,200
740	Curricular and Media Materials		500			500
760	Minor Equipment		2,000	3,500	700	6,200
780	Information Technology Equipment		2,000	2,000	5,000	9,000
	Total Supplies, Materials & Minor Equipment	500	7,000	10,700	8,700	26,900
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		238,260	509,044	833,635	222,673	1,803,612

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600
Budget for the Year Ending June 30, 2020

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	TOTALS
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		517,120		40,000		557,120
350	Instructional - Other			337,874			337,874
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology			91,071			91,071
	Total Salaries	0	517,120	428,945	40,000	0	986,065
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		51,712	64,342	2,400		118,454
5-6XX	SERVICES						
510	Professional, Technical and Specialized		10,600	12,000	14,000		36,600
520	Communications		1,500				1,500
540	Travel and Meetings		3,000				3,000
560	Tuition						0
570	Printing and Binding		4,500	250			4,750
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees			500			500
650	Professional and Staff Development			4,000	156,000		160,000
680	Information Technology Services		20,000	177,000			197,000
	Total Services	0	39,600	193,750	170,000	0	403,350
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		5,500	6,000		29,000	40,500
740	Curricular and Media Materials		3,500	40,000	3,000		46,500
760	Minor Equipment			3,000			3,000
780	Information Technology Equipment		1,000	63,000			64,000
	Total Supplies, Materials & Minor Equipment	0	10,000	112,000	3,000	29,000	154,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		0	618,432	799,037	215,400	29,000	1,661,869

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2020

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						
350	Instructional - Other						0
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0		0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX	SERVICES						0
510	Professional, Technical and Specialized			235,000		120,000	355,000
520	Communications						0
540	Travel and Meetings						0
570	Printing and Binding						0
550	Transportation of Pupils						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development						0
680	Information Technology Services						0
	Total Services	0	0	235,000	0	120,000	355,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies						0
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0		0	0	0
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		0	0	235,000	0	120,000	355,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2020

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	100,481					100,481
360	Technical, Specialized and Service		2,199,794		30,646	68,000	2,298,440
370	Secretarial, Clerical and Other	51,014					51,014
390	Information Technology						0
	Total Salaries	151,495	2,199,794	0	30,646	68,000	2,449,935
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	34,844	329,969		6,129	4,760	375,702
5-6XX	SERVICES						
510	Professional, Technical and Specialized	1,000	25,000				26,000
520	Communications	2,000	6,500				8,500
530	Utility Services		884,350		40,400		924,750
540	Travel and Meetings	3,000	500				3,500
570	Printing and Binding	500					500
580	Insurance and Bond Premiums		220,000				220,000
590	Maintenance and Repair Services		171,000	329,500	10,000	23,000	533,500
610	Rentals						0
620	Property Taxes		24,000		40,000		64,000
630	Advertising	500					500
640	Dues and Fees	1,200					1,200
650	Professional and Staff Development	5,000	5,000				10,000
680	Information Technology Services		15,000				15,000
	Total Services	13,200	1,351,350	329,500	90,400	23,000	1,807,450
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,000	262,000	176,500	16,000	25,000	481,500
740	Curricular and Media Materials	700					700
760	Minor Equipment	5,000	24,000	0	2,000	40,000	71,000
780	Information Technology Equipment	2,000		0			2,000
	Total Supplies, Materials & Minor Equipment	9,700	286,000	176,500	18,000	65,000	555,200
960	School Divisions						
999	Recharge						0
TOTALS		209,239	4,167,113	506,000	145,175	160,760	5,188,287

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2020

Transfers to Capital Fund

Category "D" School Buildings	110,000	
Bus Reserve	-	
Bus Purchases	-	
Other Vehicles	30,000	
Furniture/Fixtures & Equipment	145,000	
Computer Hardware & Software	250,000	
Assets Under Construction	-	
Other: _____	-	

Less: Transfers from Capital Fund		
_____	-	

Net Transfers to (from) Capital Fund		535,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2020

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction	505,000		505,000
School Buses, Vehicles & Equipment	30,000		30,000
Software			-
Total	535,000	-	535,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2019
REGULAR INSTRUCTION	
English Language - Single Track	2,464.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	101.0
- Francais	-
- French Immersion	238.0
- Other Bilingual	-
Senior Years Technology Education	<u>185.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,988.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	-
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	-
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	-
LOADED KILOMETERS (For the period ended June 30)	-

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2019/20 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	14.00	1.00			3.00			1.00	19.00
330	Instructional - Teaching	190.68	30.00				5.25			225.93
350	Instructional - Other	2.00	101.00				7.00			110.00
360	Technical, Specialized and Service	3.20				0.60			36.00	39.80
370	Secretarial, Clerical and Other	12.50	1.00			7.50			1.00	22.00
380	Clinician		11.88							11.88
390	Information Technology	1.20				2.20	1.60			5.00
TOTALS (excluding Trustees)		223.58	144.88	0.00	0.00	13.30	13.85	0.00	38.00	433.61

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.75
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	1,803,612
Less: Liability Insurance	70,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	1,733,612 (A)

Expense Base

Total Operating Expenses	41,960,427
Plus: Transfers to Capital	535,000
Less: Adult Learning Centres, Function 300	0
	42,495,427 (B)

Percentage (A) / (B) **4.08%**

Maximum Allowable Percentage **4.25%**

Calculation of **Maximum Allowable Percentage**:
 If F.T.E. Enrolment is 5,000 or over = 3.00%
 If F.T.E. Enrolment is 1,000 or less = 3.60%
 If F.T.E. Enrolment is between 1,000 and 5,000, calculated as:
 (3.00% + (5,000 – division enrolment) X 0.0001500%) to a maximum of 3.60%
 4.25% limit for Northern divisions

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	0
Associated Revenue ⁽²⁾	-

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
	0
Associated Revenue ⁽²⁾	-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES								
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	REDUCTIONS TO EXPENSES					ALLOWABLE EXPENSES
			CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
<<<<< (from Appendix A) >>>>>			<<<<< (from Appendix B) >>>>>					
210 - 260 Student Support Services	7,543,534	0	1,968,004	0	0	0	0	5,575,530
270 Counselling and Guidance	1,143,104	0	0	0	0	0	0	1,143,104
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	50,886		50,886	0	0	0	0	
620 Library / Media Centre	799,037	0	0	0	0	0	0	799,037
630 Professional and Staff Development	215,400	0	0	0	0	0	0	215,400
800 Operations and Maintenance	5,188,287	535,000	0	83,100	0	0	24,000	5,616,187
ALLOCATED ADJUSTMENTS/REDUCTIONS		535,000	2,018,890	83,100	0	0	24,000	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	3,095,322	37,000	944,615	410,000	206,500	(1)
TOTALS	14,940,248	535,000	5,114,212	120,100	944,615	410,000	230,500	13,349,258

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OTHER FUNCTION/PROGRAMS EXPENSES	27,020,179
100 Regular Instruction	23,508,235
500 Administration	1,803,612
605 Curriculum Consulting Admin.	0
610 Curriculum Consulting	618,432
680 Other	29,000
700 Transportation of Pupils	355,000
900 Fiscal	705,900
TOTAL EXPENSES	41,960,427

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	27,020,179
TOTAL ALLOWABLE EXPENSES	13,349,258
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(4,693,437)
- ADJUSTMENTS TO EXPENSES	0
- CATEGORICAL SUPPORT	(3,095,322)
- OTHER PROGRAM SUPPORT	(37,000)
- OTHER PROVINCIAL GOVERNMENT REVENUE	(944,615)
- NON-PROV. SOURCES - TUITION, TRANSFER AND RESIDUAL FEES	(410,000)
- NON-PROV. SOURCES - OTHER	(206,500)
Base Support (from page 2)	(9,103,206)
Formula Guarantee (from page 2)	0
SCHOOL BUS AMORTIZATION (from F/S)	0
TOTAL UNSUPPORTED EXPENSES	26,572,794

CALCULATION OF ALLOWABLE EXPENSES (refer to "Allow Guide")

APPENDIX A

ADJUSTMENTS TO EXPENSES: <i>(enter deductions as negative amounts)</i>	Function/ Program	Amount
Capitalized Energy Mgmt. Systems Costs (add) (1), (2)	800	
Capitalized Section "D" School Bldgs. Costs (add) (1)	800	110,000
Transfers from Capital Fund (deduct)	800	0
Leased Non-School Space (deduct)	800	
Other Capitalized Equipment and Vehicles (2) (please specify item and Function/Program)		
Other vehicles	800	30,000
Furniture/Fixtures Equipment	800	145,000
Computer Hardware	800	250,000
Total Adjustments to Expenses (carried to page 18)		535,000
(1) Net of all related revenues.		
(2) For capitalized energy management systems costs and other capitalized items, lease and loan payments for eligible equipment may be included.		

CATEGORICAL SUPPORT TO BE ALLOCATED		
Special Needs: Coordinator/Clinician		
(A) Maximum Support	328,093	
(B) Eligible Expenses	612,069	
(C) Less related revenues		
(D) Allowable Expenses (B) - (C)	612,069	
Eligible Support (lesser of A or D)		328,093
Special Needs: Level 2 and 3		1,639,911
Indigenous Academic Achievement		280,500
Literacy & Numeracy		234,352
Small Schools		
(A) Maximum Support		
(B) Program Expenses		
Eligible Support (lesser of A or B)		0
Board and Room		
(A) Maximum Support		
(B) Program Expenses		
Eligible Support (lesser of A or B)		0
Early Childhood Development		50,886
Total allocable Categorical Support (carried to Allow Input)		2,533,742
Non-allocable Categorical Support		2,580,470
Total Categorical Support (carried to page 18)		5,114,212

OTHER PROGRAM SUPPORT:	
School Buildings Support: "D" Projects	83,100
Technology Education Equipment & Skills Strategy Equipment Enhancement	37,000
Other Minor Capital Support	0
Curricular Materials Prior Year Support	0
Amount carried forward to	120,100

CALCULATION OF ALLOWABLE SCHOOL BUILDINGS SUPPORT "D" EXPENSES:	
Program 850 School Building Repairs & Replacements	506,000
PLUS: Capitalized Section "D" Expenses (net)	110,000
Grounds	0
LESS: Related revenue other than "D" Support	
Allowable Section "D" Expenses (C)	616,000
< OR >	
Expenses to be used for calculating "D" Grant. Enter an amount to overwrite if different from above. (cannot be more than amount on line "C")	(D) 616,000
Refer to page 2 of the Allowable Expenses Guide when completing this section.	

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

APPENDIX B

OTHER PROVINCIAL GOVERNMENT REVENUE:

	Allocable	Non-allocable	Total
Other Dept. of Education			
General Support Grant		635,000	635,000
Education Property Tax Credit		1,626,768	1,626,768
Tax Incentive Grant		702,141	702,141
All other	291,615		291,615
Other Provincial Government Departments	18,000		18,000
Total Revenue	309,615	2,963,909	3,273,524

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 18 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:

	Allocable	Non-allocable	Total
Federal Government			
Tuition Fees	0		0
All other	0		0
Municipal Government			
Special Requirement less Property Tax Credit		6,876,743	6,876,743
Other	0	5,500	5,500
Other School Divisions			
Tuition Fees	0		0
Transfer Fees	0		0
Residual Fees	110,000		110,000
All other	0		0
First Nations			
Tuition Fees	300,000		300,000
All other	0		0
Private Organizations and Individuals			
Tuition Fees	0		0
Ancillary Services	201,500		201,500
Other Sources			
Interest		20,000	20,000
Donations	0		0
Other	29,000		29,000
Total Revenue	640,500	6,902,243	7,542,743

OTHER PROVINCIAL GOVERNMENT REVENUE:

Total Revenue	3,273,524
Education Property Tax Credit	(1,626,768)
Tax Incentive Grant	(702,141)
PROVINCIAL REVENUE FOR EQUALIZATION	944,615
(to agree with Other Provincial Gov't Revenue on page 18)	

NON-PROVINCIAL SOURCES:

TOTAL ALLOCABLE FEES (Tuition, Transfer and Residual Fees)	410,000
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TOTAL ALLOCABLE OTHER REVENUE	230,500
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TOTAL ALLOCABLE NON-PROV. SOURCES	640,500
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