



Schools' Finance Branch
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MYSTERY LAKE SCHOOL DIVISION
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THOMPSON, MANITOBA R8N 0C5

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2018

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2017/18 FRAME BUDGET

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EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2018

Revenue

Provincial Government	34,866,929
Federal Government	-
Municipal Government - Property Tax	6,764,795
- Other	1,703,500
Other School Divisions	110,000
First Nations	350,000
Private Organizations and Individuals	251,500
Other Sources	49,000
	44,095,724

Expenses

Regular Instruction	24,538,032
Student Support Services	9,104,524
Adult Learning Centres	-
Community Education and Services	57,374
Divisional Administration	2,007,277
Instructional and Other Support Services	1,945,613
Transportation of Pupils	365,000
Operations and Maintenance	5,315,787
Fiscal	722,117
	44,055,724

Current Year Operating Surplus (Deficit)	40,000
Net Transfers from (to) Capital Fund	(40,000)
Net Current Year Surplus (Deficit)	0

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2018

Funding of Schools Program

Base Support		
Instructional	5,638,017	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	175,548	
Information Technology	181,400	
Library Services	269,174	
Student Services	1,051,756	
Counselling and Guidance	242,841	
Professional Development	149,216	
Physical Education	63,750	
Occupancy	<u>1,292,760</u>	9,064,462
Categorical Support		
Transportation	89,547	
Board and Room	-	
Special Needs: Coordinator/Clinician	327,690	
Special Needs: Level 2	684,000	
Special Needs: Level 3	887,460	
Senior Years Technology Education	223,575	
English as an Additional Language	82,475	
Aboriginal Academic Achievement (included BSSAP)	296,900	
Aboriginal and International Languages	11,970	
French Language Education	74,500	
Small Schools	-	
Enrolment Change	121,645	
Northern Allowance	1,960,286	
Early Childhood Development Initiative	57,374	
Literacy and Numeracy	234,064	
Education for Sustainable Development	<u>4,900</u>	5,056,386
Equalization		13,239,197
Additional Equalization		3,841,201
Formula Guarantee		-
Other Program Support		
School Buildings Support: "D" Projects	83,580	
Technology Education Equipment Replacement	-	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	<u>-</u>	<u>83,580</u>
		<u><u>31,284,826</u></u>

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA (CONT'D)
 Budget for the Year Ending June 30, 2018

Other Department of Education and Training

Non-Resident	-	
Shared Services	-	
Special Needs	-	
Institutional Programs	-	
Nursing Supports (URIS)	-	
Substitute Fees	1,200	
General Support Grant	635,000	
Education Property Tax Credit	1,713,825	
Tax Incentive Grant	1,057,113	
Smaller Classes Initiative (K-3)	-	
Community Schools	100,000	
Healthy Schools Initiative	7,300	
Learning to Age 18 Coordinator	20,000	
Other:	-	
<u>Misc.</u>	<u>25,000</u>	
		<u>3,559,438</u>

Other Provincial Government Departments (Not including GBE's)

Employment Programs	-	
Adult Learning Centres	-	
Other:	-	
<u>Lighthouse</u>	<u>12,000</u>	
<u>Neighborhood B</u>	<u>10,665</u>	
		<u>22,665</u>

Funding of Schools Program (previous page) 31,284,826

TOTAL PROVINCIAL GOVERNMENT REVENUE 34,866,929

OPERATING FUND - REVENUE DETAIL NON-PROVINCIAL GOVERNMENT SOURCES

Budget for the Year Ending June 30, 2018

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	
			0

Municipal Government

Special Requirement	9,535,733		
Less: Education Property Tax Credit	(1,713,825)		
Less: Tax Incentive Grant	(1,057,113)	6,764,795	
Other: VALE & Kleysen Grant in Lieu		<u>1,703,500</u>	8,468,295

Other School Divisions

Tuition Fees		-	
Transfer Fees		-	
Residual Fees		110,000	
Transportation of Pupils		-	
Other:		-	
			<u>110,000</u>

First Nations

Tuition Fees		350,000	
Transportation of Pupils		-	
Other:		-	
			<u>350,000</u>

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		-	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
Lunchroom Monitors		70,000	
Reimburse Sub costs		6,500	
Misc.		175,000	
			<u>251,500</u>

Other Sources

Interest		20,000	
Donations		-	
Other:		-	
Facilities / Permits		24,000	
Misc.		5,000	
			<u>49,000</u>

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE 9,228,795

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2018

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2018	2017
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	20,729,319	7,505,358	-	45,874	1,289,825	1,176,261	-	2,508,258		33,254,895	32,896,367
Employees Benefits and Allowances	2,405,133	1,324,012	-	-	323,552	169,652	-	667,159		4,889,508	4,993,175
Services	448,850	213,254	-	-	366,700	401,950	365,000	1,565,170		3,360,924	3,312,600
Supplies, Materials and Minor Equipment	944,430	61,900	-	11,500	27,200	197,750	-	575,200		1,817,980	1,850,494
Short Term Loan Interest and Bank Charges									2,000	2,000	2,000
Bad Debt Expense									5,000	5,000	5,000
Transfers	10,300	0	0	0	0	0	0	0	(PAYROLL TAX) 715,117	725,417	716,664
TOTALS	24,538,032	9,104,524	0	57,374	2,007,277	1,945,613	365,000	5,315,787	722,117	44,055,724	43,776,300

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2018

REGULAR INSTRUCTION	10	SINGLE TRACK SCHOOLS *			80	90	TOTALS
		20	50	70			
CODE OBJECT \ PROGRAM	ADMINISTRATION	ENGLISH LANGUAGE	FRANÇAIS	FRENCH IMMERSION	DUAL TRACK SCHOOLS **	SENIOR YEARS TECHNOLOGY EDUCATION	
3XX SALARIES							
320 Executive, Managerial and Supervisory	1,818,701						1,818,701
330 Instructional - Teaching	30000	14,799,160			2,288,181	717,294	17,834,635
350 Instructional - Other		30,386				37,186	67,572
360 Technical, Specialized and Service		306,809			38,000		344,809
370 Secretarial, Clerical and Other	589,103						589,103
390 Information Technology	74,499						74,499
Total Salaries	2,512,303	15,136,355	0	0	2,326,181	754,480	20,729,319
4XX EMPLOYEES BENEFITS AND ALLOWANCES	361,722	1,740,748			220,987	81,676	2,405,133
5-6XX SERVICES							
510 Professional, Technical and Specialized	10,000	158,000			13,000		181,000
520 Communications	20,000	28,000			4,000	1,300	53,300
540 Travel and Meetings	3,000	98,000			1,000		102,000
560 Tuition		750					750
570 Printing and Binding	3,500	60,000			8,000	2,000	73,500
580 Insurance and Bond Premiums							0
590 Maintenance and Repair Services		1,500				2,500	4,000
610 Rentals		14,500					14,500
630 Advertising	1,500	4,000					5,500
640 Dues and Fees	100	1,200					1,300
650 Professional and Staff Development	7,000						7,000
680 Information Technology Services		5,000				1,000	6,000
Total Services	45,100	370,950	0	0	26,000	6,800	448,850
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	25,000	325,000			15,000	150,000	515,000
740 Curricular and Media Materials	500	193,490			11,940	2,000	207,930
760 Minor Equipment	4,000	94,000			10,000	37,000	145,000
780 Information Technology Equipment	7,000	50,000			12,500	7,000	76,500
Total Supplies, Materials & Minor Equipment	36,500	662,490	0	0	49,440	196,000	944,430
95X-99 TRANSFERS							
960 School Divisions		5,000					5,000
980 Organizations, Individuals and Other Entities		5,300					5,300
Total Transfers	0	10,300	0	0	0	0	10,300
TOTALS	2,955,625	17,920,843	0	0	2,622,608	1,038,956	24,538,032

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2018

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
		ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	128,462						128,462
330	Instructional - Teaching			539,372	485,961	1,936,294	522,596	3,484,223
350	Instructional - Other			1,050,970	1,280,863	671,321	44,316	3,047,470
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	46,763						46,763
380	Clinician		410,009				388,431	798,440
390	Information Technology							0
	Total Salaries	175,225	410,009	1,590,342	1,766,824	2,607,615	955,343	7,505,358
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	28,912	41,001	381,682	406,370	365,066	100,981	1,324,012
5-6XX	SERVICES							
510	Professional, Technical and Specialized		105,504	2,000		25,000	22,500	155,004
520	Communications	2,000	2,000			1,000	750	5,750
540	Travel and Meetings	5,500	850				1,000	7,350
560	Tuition							0
570	Printing and Binding	750	1,500	2,000		4,000	1,000	9,250
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services		800					800
610	Rentals				25,000			25,000
630	Advertising						100	100
640	Dues and Fees	500	3,500				3,400	7,400
650	Professional and Staff Development							0
680	Information Technology Services	1,500		600		500		2,600
	Total Services	10,250	114,154	4,600	25,000	30,500	28,750	213,254
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	2,000	5,800	7,000	1,500	12,500	2,500	31,300
740	Curricular and Media Materials	350	2,500	1,450		6,000	300	10,600
760	Minor Equipment	2,500	8,500	500		1,000	800	13,300
780	Information Technology Equipment	1,000	500	800		3,000	1,400	6,700
	Total Supplies, Materials & Minor Equipment	5,850	17,300	9,750	1,500	22,500	5,000	61,900
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		220,237	582,464	1,986,374	2,199,694	3,025,681	1,090,074	9,104,524

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2018

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				45,874	45,874
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	45,874	45,874
4XX EMPLOYEES BENEFITS AND ALLOWANCES						
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				11,500	11,500
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	11,500	11,500
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	57,374	57,374

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500
Budget for the Year Ending June 30, 2018

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES						
310	Trustees Remuneration	96,000				96,000
320	Executive, Managerial and Supervisory		342,393	128,378		470,771
360	Technical, Specialized and Service			35,740		35,740
370	Secretarial, Clerical and Other	30,683	81,697	428,005		540,385
390	Information Technology				146,929	146,929
	Total Salaries	126,683	424,090	592,123	146,929	1,289,825
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	11,718	109,373	156,913	45,548	323,552
5-6XX SERVICES						
510	Professional, Technical and Specialized	24,000	3,000	65,000		92,000
520	Communications	500	3,200	10,000	7,500	21,200
540	Travel and Meetings	35,000	20,500	4,200	1,000	60,700
570	Printing and Binding	1,000	4,000	2,200	200	7,400
580	Insurance and Bond Premiums	500		70,000		70,500
590	Maintenance and Repair Services					0
610	Rentals			4,000		4,000
630	Advertising	2,000		3,000		5,000
640	Dues and Fees	62,100	2,700	2,800		67,600
650	Professional and Staff Development	500	18,000	10,000	4,500	33,000
680	Information Technology Services				5,300	5,300
	Total Services	125,600	51,400	171,200	18,500	366,700
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	500	2,500	5,200	3,000	11,200
740	Curricular and Media Materials		500			500
760	Minor Equipment		2,300	3,500	700	6,500
780	Information Technology Equipment		2,000	2,000	5,000	9,000
	Total Supplies, Materials & Minor Equipment	500	7,300	10,700	8,700	27,200
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		264,501	592,163	930,936	219,677	2,007,277

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2018

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		587,859	105,489	75,000		768,348
350	Instructional - Other			312,915			312,915
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology			94,998			94,998
	Total Salaries	0	587,859	513,402	75,000	0	1,176,261
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		64,664	100,113	4,875		169,652
5-6XX	SERVICES						
510	Professional, Technical and Specialized		15,600	12,000	20,000		47,600
520	Communications		1,500	500			2,000
540	Travel and Meetings		4,000				4,000
560	Tuition						0
570	Printing and Binding		3,500	350			3,850
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees			500			500
650	Professional and Staff Development			6,000	168,000		174,000
680	Information Technology Services			170,000			170,000
	Total Services	0	24,600	189,350	188,000	0	401,950
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		5,500	1,000		39,000	45,500
740	Curricular and Media Materials		3,500	45,000	3,000		51,500
760	Minor Equipment			3,000			3,000
780	Information Technology Equipment		1,000	96,750			97,750
	Total Supplies, Materials & Minor Equipment	0	10,000	145,750	3,000	39,000	197,750
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		0	687,123	948,615	270,875	39,000	1,945,613

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2018

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
350	Instructional - Other						0
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0		0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications						0
540	Travel and Meetings						0
570	Printing and Binding						0
550	Transportation of Pupils			235,000		130,000	365,000
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development						0
680	Information Technology Services						0
	Total Services	0	0	235,000	0	130,000	365,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies						0
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0		0	0	0
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		0	0	235,000	0	130,000	365,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800
Budget for the Year Ending June 30, 2018

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	144,808					144,808
360	Technical, Specialized and Service		2,184,636		62,800	65,000	2,312,436
370	Secretarial, Clerical and Other	51,014					51,014
390	Information Technology						0
	Total Salaries	195,822	2,184,636	0	62,800	65,000	2,508,258
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	53,851	589,852		16,956	6,500	667,159
5-6XX	SERVICES						
510	Professional, Technical and Specialized	1,000	25,000				26,000
520	Communications	3,000	6,500				9,500
530	Utility Services		770,630		34,340		804,970
540	Travel and Meetings	3,000	500				3,500
570	Printing and Binding	500					500
580	Insurance and Bond Premiums		200,000				200,000
590	Maintenance and Repair Services		171,000	229,500	10,000	23,000	433,500
610	Rentals						0
620	Property Taxes		15,000		38,000		53,000
630	Advertising	1,000					1,000
640	Dues and Fees	1,200					1,200
650	Professional and Staff Development	7,000	10,000				17,000
680	Information Technology Services		15,000				15,000
	Total Services	16,700	1,213,630	229,500	82,340	23,000	1,565,170
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,000	262,000	176,500	17,000	25,000	482,500
740	Curricular and Media Materials	700					700
760	Minor Equipment	6,000	32,000		2,000	50,000	90,000
780	Information Technology Equipment	2,000					2,000
	Total Supplies, Materials & Minor Equipment	10,700	294,000	176,500	19,000	75,000	575,200
960	School Divisions						
999	Recharge						0
	TOTALS	277,073	4,282,118	406,000	181,096	169,500	5,315,787

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2018

Transfers to Capital Fund

Category "D" School Buildings	-	
Bus Reserve	-	
Bus Purchases	-	
Other Vehicles	40,000	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	-	
Assets Under Construction	-	
Other: _____	-	

_____		40,000

Less: Transfers from Capital Fund

	-	

_____		0

Net Transfers to (from) Capital Fund

40,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2018

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	40,000		40,000
Software			-
Total	40,000	-	40,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2017
REGULAR INSTRUCTION	
English Language - Single Track	2,427.6
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	124.5
- Francais	-
- French Immersion	232.5
- Other Bilingual	-
Senior Years Technology Education	<u>205.9</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>2,990.5</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	-
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	-
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	-
LOADED KILOMETERS (For the period ended June 30)	-

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2017/18 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	14.48	1.00			3.00			1.50	19.98
330	Instructional - Teaching	190.73	36.86				7.00			234.59
350	Instructional - Other	2.00	91.00				7.00			100.00
360	Technical, Specialized and Service	4.15				0.60			34.50	39.25
370	Secretarial, Clerical and Other	12.50	1.00			9.50			1.00	24.00
380	Clinician		7.88							7.88
390	Information Technology	1.20				2.20	1.60			5.00
TOTALS (excluding Trustees)		225.06	137.74	0.00	0.00	15.30	15.60	0.00	37.00	430.70

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		1.00
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	2,007,277
Less: Liability Insurance	70,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>1,937,277 (A)</u>

Expense Base

Total Operating Expenses	44,055,724
Plus: Transfers to Capital	40,000
Less: Adult Learning Centres, Function 300	0
	<u>44,095,724 (B)</u>

Percentage (A) / (B)

4.39%

Maximum Allowable Percentage

5.00%

Calculation of **Maximum Allowable Percentage**:
 If F.T.E. Enrolment is 5,000 or over = 3.50%
 If F.T.E. Enrolment is 1,000 or less = 4.25%
 If F.T.E. Enrolment is between 1,000 and 5,000, calculated as:
 3.5% + (5,000 – division enrolment X 0.0001875%) to a maximum of 4.25%
 5.0% limit for Northern divisions

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾

Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

Self-Administered Pension Plans

Expenses ⁽¹⁾

Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES								
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	REDUCTIONS TO EXPENSES					ALLOWABLE EXPENSES
			CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
<<<< (from Appendix A) >>>>			<<<< (from Appendix B) >>>>					
210 - 260 Student Support Services	8,014,450	0	1,899,150	0	0	0	0	6,115,300
270 Counselling and Guidance	1,090,074	0	0	0	0	0	0	1,090,074
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	57,374		57,374	0	0	0	0	
620 Library / Media Centre	948,615	0	0	0	0	0	0	948,615
630 Professional and Staff Development	270,875	0	0	0	0	0	0	270,875
800 Operations and Maintenance	5,315,787	40,000	0	83,580	0	0	0	5,272,207
ALLOCATED ADJUSTMENTS/REDUCTIONS		40,000	1,956,524	83,580	0	0	0	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	3,099,862	0	811,165	460,000	280,500	(1)
TOTALS	15,697,175	40,000	5,056,386	83,580	811,165	460,000	280,500	13,697,071

OTHER FUNCTION/PROGRAMS EXPENSES	28,358,549
100 Regular Instruction	24,538,032
500 Administration	2,007,277
605 Curriculum Consulting Admin.	0
610 Curriculum Consulting	687,123
680 Other	39,000
700 Transportation of Pupils	365,000
900 Fiscal	722,117
TOTAL EXPENSES	44,055,724

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	28,358,549
TOTAL ALLOWABLE EXPENSES	13,697,071
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(4,651,527)
- ADJUSTMENTS TO EXPENSES	0
- CATEGORICAL SUPPORT	(3,099,862)
- OTHER PROGRAM SUPPORT	0
- OTHER PROVINCIAL GOVERNMENT REVENUE	(811,165)
- NON-PROV. SOURCES - TUITION, TRANSFER AND RESIDUAL FEES	(460,000)
- NON-PROV. SOURCES - OTHER	(280,500)
Base Support (from page 2)	(9,064,462)
Formula Guarantee (from page 2)	0
SCHOOL BUS AMORTIZATION (from F/S)	0
TOTAL UNSUPPORTED EXPENSES	28,339,631

CALCULATION OF ALLOWABLE EXPENSES (refer to "Allow Guide")

APPENDIX A

ADJUSTMENTS TO EXPENSES: (enter deductions as negative amounts)	<u>Function/ Program</u>	<u>Amount</u>
Capitalized Energy Mgmt. Systems Costs (add) (1), (2)	800	
Capitalized Section "D" School Bldgs. Costs (add) (1)	800	
Transfers from Capital Fund (deduct)	800	0
Leased Non-School Space (deduct)	800	
Other Capitalized Equipment and Vehicles (2) (please specify item and Function/Program)		
<u>Maintenance fleet vehicle replacement</u>	<u>800</u>	<u>40,000</u>
Total Adjustments to Expenses (carried to page 18)		<u>40,000</u>

(1) Net of all related revenues.
(2) For capitalized energy management systems costs and other capitalized items, lease and loan payments for eligible equipment may be included.

CATEGORICAL SUPPORT TO BE ALLOCATED		
Special Needs: Coordinator/Clinician		
(A) Maximum Support	327,690	
(B) Eligible Expenses	410,009	
(C) Less related revenues		
(D) Allowable Expenses (B) - (C)	410,009	
Eligible Support (lesser of A or D)		327,690
Special Needs: Level 2 and 3		1,571,460
Aboriginal Academic Achievement		296,900
Literacy & Numeracy		234,064
Small Schools		
(A) Maximum Support		
(B) Program Expenses		
Eligible Support (lesser of A or B)		0
Board and Room		
(A) Maximum Support		
(B) Program Expenses		
Eligible Support (lesser of A or B)		0
Early Childhood Development		57,374
Total allocable Categorical Support (carried to Allow Input)		<u>2,487,488</u>
Non-allocable Categorical Support		<u>2,568,898</u>
Total Categorical Support (carried to page 18)		<u>5,056,386</u>

OTHER PROGRAM SUPPORT:	
School Buildings Support: "D" Projects	83,580
Technology Education Equipment & Skills Strategy Equipment Enhancement	0
Other Minor Capital Support	0
Curricular Materials Prior Year Support	0
Amount carried forward to	<u>83,580</u>

CALCULATION OF ALLOWABLE SCHOOL BUILDINGS SUPPORT "D" EXPENSES:	
Program 850 School Building Repairs & Replacements	406,000
PLUS: Capitalized Section "D" Expenses (net)	0
Grounds	0
LESS: Related revenue other than "D" Support	
Allowable Section "D" Expenses	(C) 406,000
< OR >	
Expenses to be used for calculating "D" Grant. Enter an amount to overwrite if different from above. (cannot be more than amount on line "C")	(D) 406,000
Refer to page 2 of the Allowable Expenses Guide when completing this section.	

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

APPENDIX B

OTHER PROVINCIAL GOVERNMENT REVENUE:

	Allocable	Non-allocable	Total
Other Dept. of Education			
General Support Grant		635,000	635,000
Education Property Tax Credit		1,713,825	1,713,825
Tax Incentive Grant		1,057,113	1,057,113
All other	153,500		153,500
Other Provincial Government Departments	22,665		22,665
Total Revenue	176,165	3,405,938	3,582,103

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 18 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:

	Allocable	Non-allocable	Total
Federal Government			
Tuition Fees	0		0
All other	0		0
Municipal Government			
Special Requirement less Property Tax Credit		6,764,795	6,764,795
Other	0	1,703,500	1,703,500
Other School Divisions			
Tuition Fees	0		0
Transfer Fees	0		0
Residual Fees	110,000		110,000
All other	0		0
First Nations			
Tuition Fees	350,000		350,000
All other	0		0
Private Organizations and Individuals			
Tuition Fees	0		0
Ancillary Services	251,500		251,500
Other Sources			
Interest		20,000	20,000
Donations	0		0
Other	29,000		29,000
Total Revenue	740,500	8,488,295	9,228,795

OTHER PROVINCIAL GOVERNMENT REVENUE:

Total Revenue	3,582,103
Education Property Tax Credit	(1,713,825)
Tax Incentive Grant	(1,057,113)
PROVINCIAL REVENUE FOR EQUALIZATION	811,165
(to agree with Other Provincial Gov't Revenue on page 18)	

NON-PROVINCIAL SOURCES:

TOTAL ALLOCABLE FEES (Tuition, Transfer and Residual Fees)	460,000
 TOTAL ALLOCABLE OTHER REVENUE	280,500
 TOTAL ALLOCABLE NON-PROV. SOURCES	740,500

