



Schools' Finance Branch
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Winnipeg, Manitoba
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MYSTERY LAKE SCHOOL DIVISION
408 THOMPSON DRIVE N.
THOMPSON, MANITOBA R8N 0C5

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

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2020/21 FRAME BUDGET

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EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	34,927,139
Federal Government	-
Municipal Government - Property Tax	7,114,278
- Other	5,500
Other School Divisions	135,000
First Nations	300,000
Private Organizations and Individuals	251,500
Other Sources	79,000
	42,812,417

Expenses

Regular Instruction	23,554,715
Student Support Services	9,041,292
Adult Learning Centres	-
Community Education and Services	57,234
Divisional Administration	1,798,574
Instructional and Other Support Services	1,645,880
Transportation of Pupils	390,000
Operations and Maintenance	5,586,867
Fiscal	707,855
	42,782,417

Current Year Operating Surplus (Deficit)	30,000
Net Transfers from (to) Capital Fund	(30,000)
Net Current Year Surplus (Deficit)	0

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support

Instructional	5,712,013	
Additional Instructional Support for Small Schools	-	
Sparsity	-	
Curricular Materials	177,852	
Information Technology	183,780	
Library Services	272,706	
Student Services	1,103,092	
Counselling and Guidance	246,029	
Professional Development	151,174	
Physical Education	61,000	
Occupancy	1,276,515	9,184,161

Categorical Support

Transportation	73,351	
Board and Room	-	
Special Needs: Coordinator/Clinician	331,990	
Special Needs: Level 2	695,400	
Special Needs: Level 3	944,511	
Senior Years Technology Education	174,405	
English as an Additional Language	83,050	
Indigenous Academic Achievement (included BSSIP)	280,500	
Indigenous and International Languages	29,634	
French Language Education	71,817	
Small Schools	-	
Enrolment Change	121,127	
Northern Allowance	1,986,014	
Early Childhood Development Initiative	57,234	
Literacy and Numeracy	237,136	
Education for Sustainable Development	4,900	5,091,069

Equalization

13,590,131

Additional Equalization

3,841,201

Formula Guarantee

-

Other Program Support

School Buildings Support: "D" Projects	82,860	
Technology Education Equipment Replacement	37,000	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	119,860

31,826,422

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	
			0

Municipal Government

Special Requirement	9,262,264		
Less: Education Property Tax Credit	(1,621,894)		
Less: Tax Incentive Grant	(526,092)	7,114,278	
Other: Kleysen Grant in Lieu		5,500	7,119,778

Other School Divisions

Tuition Fees		-	
Transfer Fees		-	
Residual Fees		110,000	
Transportation of Pupils		-	
Other:		-	
Career Development Fund		25,000	
			135,000

First Nations

Tuition Fees		300,000	
Transportation of Pupils		-	
Other:		-	
			300,000

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		-	
International Tuition		25,000	
Continuing Education		-	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
Lunch Monitors		70,000	
Reimburse Sub Costs		6,500	
Youthbuild		50,000	
Misc - Senior Years		100,000	
			251,500

Other Sources

Interest		50,000	
Donations		-	
Other:		-	
Facilities/Permits		24,000	
Miscellaneous		5,000	
			79,000

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE		7,885,278	
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OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT
Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	20,541,521	7,623,647	-	52,234	1,210,772	997,750	-	2,524,213		32,950,137	32,622,070
Employees Benefits and Allowances	1,651,854	1,147,395	-	-	207,902	132,780	-	433,204		3,573,135	3,273,117
Services	391,350	198,200	-	-	353,900	359,350	390,000	1,730,950		3,423,750	3,566,200
Supplies, Materials and Minor Equipment	961,690	72,050	-	5,000	26,000	156,000	-	898,500		2,119,240	1,782,840
Short Term Loan Interest and Bank Charges									3,000	3,000	3,000
Bad Debt Expense									2,500	2,500	2,500
Transfers	8,300	0	0	0	0	0	0	0	(PAYROLL TAX) 702,355	710,655	710,700
TOTALS	23,554,715	9,041,292	0	57,234	1,798,574	1,645,880	390,000	5,586,867	707,855	42,782,417	41,960,427

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION	10	SINGLE TRACK SCHOOLS *			80	90	TOTALS
		20	50	70			
CODE OBJECT \ PROGRAM	ADMINISTRATION	ENGLISH LANGUAGE	Français	FRENCH IMMERSION	DUAL TRACK SCHOOLS **	SENIOR YEARS TECHNOLOGY EDUCATION	
3XX SALARIES							
320 Executive, Managerial and Supervisory	1,845,012						1,845,012
330 Instructional - Teaching		14,728,226			2,114,097	761,574	17,603,897
350 Instructional - Other		31,096				74,372	105,468
360 Technical, Specialized and Service		244,109			38,000		282,109
370 Secretarial, Clerical and Other	635,563						635,563
390 Information Technology	69,472						69,472
Total Salaries	2,550,047	15,003,431	0	0	2,152,097	835,946	20,541,521
4XX EMPLOYEES BENEFITS AND ALLOWANCES	255,005	1,157,805			172,168	66,876	1,651,854
5-6XX SERVICES							
510 Professional, Technical and Specialized	4,500	118,000			6,000		128,500
520 Communications	20,000	28,000			4,000	1,300	53,300
540 Travel and Meetings	3,000	98,000			1,000		102,000
560 Tuition		1,000					1,000
570 Printing and Binding	2,500	53,750				2,000	58,250
580 Insurance and Bond Premiums							0
590 Maintenance and Repair Services		1,500			8,000	2,500	12,000
610 Rentals		14,500					14,500
630 Advertising		7,000					7,000
640 Dues and Fees	100	6,200					6,300
650 Professional and Staff Development	2,500						2,500
680 Information Technology Services		5,000				1,000	6,000
Total Services	32,600	332,950	0	0	19,000	6,800	391,350
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	15,000	363,750			17,000	150,000	545,750
740 Curricular and Media Materials	500	180,000			11,940	2,000	194,440
760 Minor Equipment	4,000	94,000			10,000	37,000	145,000
780 Information Technology Equipment	7,000	50,000			12,500	7,000	76,500
Total Supplies, Materials & Minor Equipment	26,500	687,750	0	0	51,440	196,000	961,690
95X-99 TRANSFERS							
960 School Divisions		3,000					3,000
980 Organizations, Individuals and Other Entities		5,300					5,300
Total Transfers	0	8,300	0	0	0	0	8,300
TOTALS	2,864,152	17,190,236	0	0	2,394,705	1,105,622	23,554,715

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							
320	Executive, Managerial and Supervisory	131,646						131,646
330	Instructional - Teaching			515,901	146,941	1,996,429	297,846	2,957,117
350	Instructional - Other			1,555,457	1,565,972	212,890	46,133	3,380,452
360	Technical, Specialized and Service						79,796	79,796
370	Secretarial, Clerical and Other	50,893						50,893
380	Clinician		415,493				608,250	1,023,743
390	Information Technology							0
	Total Salaries	182,539	415,493	2,071,358	1,712,913	2,209,319	1,032,025	7,623,647
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	21,905	41,549	440,699	361,841	198,839	82,562	1,147,395
5-6XX	SERVICES							
510	Professional, Technical and Specialized		75,000			25,000	28,500	128,500
520	Communications	2,000	2,000		500	1,300	750	6,550
540	Travel and Meetings	5,500	10,000					15,500
560	Tuition						1,000	1,000
570	Printing and Binding	750	1,500	2,000	1,000	4,000		9,250
580	Insurance and Bond Premiums		800					800
590	Maintenance and Repair Services						500	500
610	Rentals				25,000			25,000
630	Advertising							0
640	Dues and Fees	500	4,500					5,000
650	Professional and Staff Development	1,500					3,500	5,000
680	Information Technology Services			600		500		1,100
	Total Services	10,250	93,800	2,600	26,500	30,800	34,250	198,200
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	2,000	5,800	7,000	6,000	16,500	2,500	39,800
740	Curricular and Media Materials		2,500	1,450	500	6,000	700	11,150
760	Minor Equipment	2,000	8,500	2,500		1,000	800	14,800
780	Information Technology Equipment	1,000	500	800		3,000	1,000	6,300
	Total Supplies, Materials & Minor Equipment	5,000	17,300	11,750	6,500	26,500	5,000	72,050
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		219,694	568,142	2,526,407	2,107,754	2,465,458	1,153,837	9,041,292

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ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching				52,234	52,234
350	Instructional - Other					0
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	52,234	52,234
4XX	EMPLOYEES BENEFITS AND ALLOWANCES					0
5-6XX	SERVICES					
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies				5,000	5,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	5,000	5,000
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	57,234	57,234

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500
Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE OBJECT \ PROGRAM		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES						
310	Trustees Remuneration	97,000				97,000
320	Executive, Managerial and Supervisory		341,627	137,807		479,434
360	Technical, Specialized and Service			35,656		35,656
370	Secretarial, Clerical and Other		60,893	378,071		438,964
390	Information Technology				159,718	159,718
	Total Salaries	97,000	402,520	551,534	159,718	1,210,772
4XX EMPLOYEES BENEFITS AND ALLOWANCES		2,910	56,353	110,307	38,332	207,902
5-6XX SERVICES						
510	Professional, Technical and Specialized	24,000	3,000	68,000		95,000
520	Communications	500	3,000	10,000	7,500	21,000
540	Travel and Meetings	35,000	15,000	3,500	1,000	54,500
570	Printing and Binding	500	2,000	2,200	200	4,900
580	Insurance and Bond Premiums	500		70,000		70,500
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising	1,000		6,000		7,000
640	Dues and Fees	72,000	2,700	1,000		75,700
650	Professional and Staff Development		7,000	2,800	2,500	12,300
680	Information Technology Services			8,000	5,000	13,000
	Total Services	133,500	32,700	171,500	16,200	353,900
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	500	2,000	5,000	3,000	10,500
740	Curricular and Media Materials		500			500
760	Minor Equipment		2,000	3,500	500	6,000
780	Information Technology Equipment		2,000	2,000	5,000	9,000
	Total Supplies, Materials & Minor Equipment	500	6,500	10,500	8,500	26,000
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		233,910	498,073	843,841	222,750	1,798,574

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600
 Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						0
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		525,190				525,190
350	Instructional - Other			340,598	40,000		380,598
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology			91,962			91,962
	Total Salaries	0	525,190	432,560	40,000	0	997,750
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		52,519	77,861	2,400		132,780
5-6XX	SERVICES						
510	Professional, Technical and Specialized		4,600	38,000	4,000		46,600
520	Communications		1,500				1,500
540	Travel and Meetings		3,000				3,000
560	Tuition						0
570	Printing and Binding		4,500	250			4,750
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees			500			500
650	Professional and Staff Development			4,000	139,000		143,000
680	Information Technology Services			160,000			160,000
	Total Services	0	13,600	202,750	143,000	0	359,350
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		5,500	6,000		29,000	40,500
740	Curricular and Media Materials		3,500	40,000	3,000		46,500
760	Minor Equipment			3,000			3,000
780	Information Technology Equipment		1,000	65,000			66,000
	Total Supplies, Materials & Minor Equipment	0	10,000	114,000	3,000	29,000	156,000
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		0	601,309	827,171	188,400	29,000	1,645,880

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
350	Instructional - Other						0
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0		0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications						0
540	Travel and Meetings						0
570	Printing and Binding						0
550	Transportation of Pupils			235,000		155,000	390,000
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development						0
680	Information Technology Services						0
	Total Services	0	0	235,000	0	155,000	390,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies						0
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	0	0		0	0	0
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		0	0	235,000	0	155,000	390,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800
 Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	101,197					101,197
360	Technical, Specialized and Service		2,273,211		30,912	68,000	2,372,123
370	Secretarial, Clerical and Other	50,893					50,893
390	Information Technology						0
	Total Salaries	152,090	2,273,211	0	30,912	68,000	2,524,213
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	38,022	384,178		5,564	5,440	433,204
5-6XX	SERVICES						
510	Professional, Technical and Specialized		25,000				25,000
520	Communications	1,000	7,000				8,000
530	Utility Services		884,350		40,400		924,750
540	Travel and Meetings	3,000	500				3,500
570	Printing and Binding	500					500
580	Insurance and Bond Premiums		220,000				220,000
590	Maintenance and Repair Services		171,000	254,500	10,000	23,000	458,500
610	Rentals						0
620	Property Taxes		24,000		40,000		64,000
630	Advertising	500					500
640	Dues and Fees	1,200					1,200
650	Professional and Staff Development	5,000	5,000				10,000
680	Information Technology Services		15,000				15,000
	Total Services	11,200	1,351,850	254,500	90,400	23,000	1,730,950
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	2,000	262,000	176,500	10,000	25,000	475,500
740	Curricular and Media Materials						0
760	Minor Equipment	5,000	24,000	180,000	2,000	40,000	251,000
780	Information Technology Equipment	2,000		170,000			172,000
	Total Supplies, Materials & Minor Equipment	9,000	286,000	526,500	12,000	65,000	898,500
960	School Divisions						
999	Recharge						0
TOTALS		210,312	4,295,239	781,000	138,876	161,440	5,586,867

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM		Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION		
English Language - Single Track		2,480.5
Francais - Single Track		-
French Immersion - Single Track		-
Dual Track		
- English Language	133.5	
- Francais	-	
- French Immersion	232.0	
- Other Bilingual	-	365.5
Senior Years Technology Education		<u>160.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS		<u><u>3,006.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	-
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	-
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	-
LOADED KILOMETERS (For the period ended June 30)	-

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2020/21 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	14.50	1.00			3.00			1.00	19.50
330	Instructional - Teaching	189.25	30.00				5.50			224.75
350	Instructional - Other	3.00	103.00				7.00			113.00
360	Technical, Specialized and Service	3.20	1.00			0.55			37.50	42.25
370	Secretarial, Clerical and Other	12.50	1.00			7.50			1.00	22.00
380	Clinician		10.88							10.88
390	Information Technology	1.20				2.20	1.60			5.00
TOTALS (excluding Trustees)		223.65	146.88	0.00	0.00	13.25	14.10	0.00	39.50	437.38

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.75
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs		
Divisional Administration, Function 500		1,798,574
Less: Liability Insurance		70,000
Administration portion of self-funded expenses (see below)		0 *
Trustee election costs		-
		<u>1,728,574 (A)</u>
Expense Base		
Total Operating Expenses		42,782,417
Plus: Transfers to Capital		30,000
Less: Adult Learning Centres, Function 300		0
		<u>42,812,417 (B)</u>
Percentage (A) / (B)		<u>4.04%</u>
% Increase in 2020/21 Special Requirement		<u>0.61% Limit Met</u>
Maximum Allowable Percentage		<u>4.25%</u>
Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.23%	3.13%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	$2.94\% + (5,000 - \text{enrolment}) \times 0.0001475\%$	
2% Special Requirement limit exceeded - To a maximum of 3.42%	$2.85\% + (5,000 - \text{enrolment}) \times 0.0001425\%$	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	25,000
Administration (deducted above)	-
Other: _____	-
	<u>25,000</u>
Associated Revenue ⁽²⁾	<u>25,000</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	-
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES			REDUCTIONS TO EXPENSES					ALLOWABLE EXPENSES
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
			<<<< (from Appendix A) >>>>		<<<< (from Appendix B) >>>>			
210 - 260 Student Support Services	7,887,455	0	1,971,901	0	0	0	0	5,915,554
270 Counselling and Guidance	1,153,837	0	0	0	0	0	0	1,153,837
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	57,234		57,234	0	0	0	0	
620 Library / Media Centre	827,171	0	0	0	0	0	0	827,171
630 Professional and Staff Development	188,400	0	0	0	0	0	0	188,400
800 Operations and Maintenance	5,586,867	30,000	0	82,860	0	0	24,000	5,510,007
ALLOCATED ADJUSTMENTS/REDUCTIONS		30,000	2,029,135	82,860	0	0	24,000	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	3,061,934	37,000	952,731	410,000	231,500	(1)
TOTALS	15,700,964	30,000	5,091,069	119,860	952,731	410,000	255,500	13,594,969

OTHER FUNCTION/PROGRAMS EXPENSES	27,081,453
100 Regular Instruction	23,554,715
500 Administration	1,798,574
605 Curriculum Consulting Admin.	0
610 Curriculum Consulting	601,309
680 Other	29,000
700 Transportation of Pupils	390,000
900 Fiscal	707,855
TOTAL EXPENSES	42,782,417

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	27,081,453
TOTAL ALLOWABLE EXPENSES	13,594,969
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(4,693,165)
- ADJUSTMENTS TO EXPENSES	0
- CATEGORICAL SUPPORT	(3,061,934)
- OTHER PROGRAM SUPPORT	(37,000)
- OTHER PROVINCIAL GOVERNMENT REVENUE	(952,731)
- NON-PROV. SOURCES - TUITION, TRANSFER AND RESIDUAL FEES	(410,000)
- NON-PROV. SOURCES - OTHER	(231,500)
Base Support (from page 2)	(9,184,161)
Formula Guarantee (from page 2)	0
SCHOOL BUS AMORTIZATION (from F/S)	0
TOTAL UNSUPPORTED EXPENSES	26,799,096

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

APPENDIX B

OTHER PROVINCIAL GOVERNMENT REVENUE:

	Allocable	Non-allocable	Total
Other Dept. of Education			
General Support Grant		614,116	614,116
Education Property Tax Credit		1,621,894	1,621,894
Tax Incentive Grant		526,092	526,092
All other	326,615		326,615
Other Provincial Government Departments	12,000		12,000
Total Revenue	338,615	2,762,102	3,100,717

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 18 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:

	Allocable	Non-allocable	Total
Federal Government			
Tuition Fees	0		0
All other	0		0
Municipal Government			
Special Requirement less Property Tax Credit		7,114,278	7,114,278
Other	0	5,500	5,500
Other School Divisions			
Tuition Fees	0		0
Transfer Fees	0		0
Residual Fees	110,000		110,000
All other	0	25,000	25,000
First Nations			
Tuition Fees	300,000		300,000
All other	0		0
Private Organizations and Individuals			
Tuition Fees	0	25,000	25,000
Ancillary Services	226,500		226,500
Other Sources			
Interest		50,000	50,000
Donations	0		0
Other	29,000		29,000
Total Revenue	665,500	7,219,778	7,885,278

OTHER PROVINCIAL GOVERNMENT REVENUE:

Total Revenue	3,100,717
Education Property Tax Credit	(1,621,894)
Tax Incentive Grant	(526,092)
PROVINCIAL REVENUE FOR EQUALIZATION	952,731
(to agree with Other Provincial Gov't Revenue on page 18)	

NON-PROVINCIAL SOURCES:

TOTAL ALLOCABLE FEES	410,000
(Tuition, Transfer and Residual Fees)	

TOTAL ALLOCABLE OTHER REVENUE	255,500
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TOTAL ALLOCABLE NON-PROV. SOURCES	665,500
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