Success for All

Name of Requesting Group:	Represented by (Requesting Person): Email Address:

School:	Area (s):

Activity:

Date (s):	**Permit Time:** From _____ To _____ **Event Start Time:** From _____ To _____

Special Requirements: Theatre Lighting – 　　　House Lights Only ☐ 　　　Stage Lights ☐ 　　　Stage Lighting ☐ 　　　Spot Lights ☐ 　　　Sound ☐ 　　　Seating ☐ 　　　Lighting Crew ☐ 　　　From: _____ To: _____	Furniture Requirements: _____ Tables _____ Chairs Other Requirements (please specify):

Supervisor (s) will be:

REGULATIONS:

- THE BUILDING WILL BE AVAILABLE FOR USE ONLY UPON PRESENTATION OF THE PERMIT TO THE CARETAKER IN CHARGE.
- THE BUILDING IS TO BE USED ONLY ON THE DATE OR DATES AND HOURS FOR THE PURPOSE SPECIFIED.
- THE BUILDING MUST BE VACATED BY THE TIME SPECIFIED ON THE PERMIT.
- ALL NORMAL PROCEDURES FOR THE REGULAR DAILY SCHOOL OPERATION SHALL BE IN EFFECT FOR THE DURATION OF THE PERMIT.

Permission is hereby granted for the purpose specified above:

_____
Facilities Manager