



## Alcohol /Cannabis/Other Drugs

### **Administrative Procedure 1.B.020**

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**Board Governance Policy Cross Reference: 1, 2, 3, 16, 17**

**Legal Reference: Safe Schools Charter**

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**Date Adopted: April, 1979**

**Date Amended: January, 1983; March, 1984; October, 1988; February, 2000; May, 2005; June, 2012, April 2019, November 2020; November 2023**

**Date Reviewed: February, 2019**

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#### **1.0 Student Alcohol/Drug Use**

The School District of Mystery Lake prohibits students from possessing, selling, distributing, consuming or using alcohol or drugs/cannabis, during school hours or at any school function that occurs inside or outside the geographical boundaries of the School District of Mystery Lake. It is also prohibited to use or consume prior to school hours and attend on school property, or at a school function, impaired.

The School District of Mystery Lake will invoke disciplinary measures for students found in violation of this policy and will provide assistance to students involved illegally with alcohol and other drugs. Assistance will include:

- 1.1 Prevention – An educational process that encourages students to demonstrate knowledge, attitudes and skills that promote positive lifestyle behavior and well-being concerning alcohol/other drugs.
- 1.2 Intervention – An established process in which caring persons confront an individual with data regarding their alcohol/cannabis/other drug use behaviors in an attempt to help that individual seek appropriate corrective measures.
- 1.3 Counselling and Rehabilitation – An organized support system for the student involved with alcohol/cannabis and other drugs.

#### **2.0 Prevention of Alcohol and Drug Use**

- 2.1 All schools are required to implement the Phys Ed/Health Curriculum.

2.2 The School District of Mystery Lake supports awareness and prevention initiatives for students, parents, staff and communities. This may include:

- a) For students – annual review of Code of Conduct, Student Alcohol/Drug Use procedures, class projects, newsletter articles, activities, presentations, programs such as Teens Against Drunk Driving, Peer Helper Programs, Middle Years AFM Program, Crimestoppers, etc.
- b) For parents – newsletter articles, parent information packages, presentations, community forums, etc.
- c) For staff – staff training
- d) For communities – community programs and healthy activities for youth.

### **3.0 Intervention**

3.1 For Possession, Use or Sale

- a) The use, possession and/or sale of alcohol, cannabis, illicit drugs or drug paraphernalia on school property or at any school-sponsored activity is prohibited.
- b) All staff are expected to report suspicion of student use or possession of alcohol or drugs immediately to the school principal. This includes drug paraphernalia and misuse of prescription drugs. At all times, staff must first safeguard the life and health of the student(s) (e.g., not leave the student unattended). Student(s) must be in the care and control of a responsible adult at all times while they are under the influence.
- c) When a student is found to be using or in possession of or under the influence of and/or selling alcohol or illicit drugs, the school principal shall impose disciplinary measures.

3.2 Disciplinary Measures

3.2.1 First time offender

- ◆ If a student is under the influence of alcohol or drugs, the principal must inform parents or guardian of the incident. Students are not permitted to be on SDML property under the influence. (Note: students

18 years of age and older are legally responsible and notification of parents or guardian is not required)

- ◆ If a student is in possession of alcohol or drugs, the principal must inform parents or guardians of the incident. All items will be confiscated and discarded. (Note: students 18 years of age and older are legally responsible and notification of parents or guardian is not required)
- ◆ The principal must record these behaviours in an incident report.
- ◆ The principal may suspend the student from school and school activities. In addition to the suspension, a student may lose eligibility to represent the school and take part in other school related activities.
- ◆ The principal will refer the student to a school or community chemical dependency counseling program. (Refusal to participate in counseling may result in an extended suspension)

Report the incident and known details to the Superintendent and notify the police if appropriate.

### 3.2.2 Second time offender

- ◆ If a student is under the influence of alcohol or drugs, the principal must inform parents or guardian of the incident. Students are not permitted to be on SDML property under the influence. (Note: students 18 years of age and older are legally responsible and notification of parents or guardian is not required)
- ◆ If a student is in possession of alcohol or drugs, the principal must inform parents or guardians of the incident. All items will be confiscated and discarded. (Note: students 18 years of age and older are legally responsible and notification of parents or guardian is not required)
- ◆ The principal must record these behaviours in an incident report.
- ◆ In some circumstances, and in consultation with the Superintendent's office, principals may exercise discretion in the selection of discipline regarding suspensions for students in Grade 9-12
- ◆ The principal may suspend the student from school and all school activities for a maximum of five school days. In addition to the suspension, a student may lose eligibility to represent the school and take part in other school related activities.

- ◆ The principal will refer the student to a school or community chemical dependency counseling program. (Refusal to participate in counseling may result in a suspension.)
- ◆ Report the incident and known details to the Superintendent and notify the police if appropriate. The principal may also make recommendations to extend the suspension or expulsion from the school to the school board.
- ◆ Parent/guardian (or students age 18 or older) may appeal suspensions five days or longer.

### 3.2.3 Third time offender

- ◆ If a student is under the influence of alcohol or drugs, the principal must inform parents or guardian of the incident. Students are not permitted to be on SDML property under the influence. (Note: students 18 years of age and older are legally responsible and notification of parents or guardian is not required)
- ◆ If a student is in possession of alcohol or drugs, the principal must inform parents or guardians of the incident. All items will be confiscated and discarded. (Note: students 18 years of age and older are legally responsible and notification of parents or guardian is not required)
- ◆ The principal must record these behaviours in an incident report.
- ◆ The principal will request a meeting with parent/guardian prior to the student returning to school.

### 3.2.4 A student if found to be selling or distributing alcohol, cannabis or illicit drugs.

- ◆ If a student is 18+, they will be discontinued as a student at RCPC.
- ◆ The principal will contact the RCMP and the student will receive a 5-day suspension.
- ◆ The principal must record these behaviours in an incident report.
- ◆ Parent/guardian (or students age 18 or older) may appeal suspensions five days or longer.

### 3.3 Guidelines for Search/Seizure of Alcohol, Cannabis and Other Drugs

- ◆ If a student is suspected to be in possession of alcohol, cannabis or illicit drugs, administration will be contacted to assist.
- ◆ The principal will ask for the student's cooperation in emptying pockets, purses and knapsacks, etc. Police involvement will be requested if a student refuses to cooperate.
- ◆ School lockers are the property of the school and are subject to inspection or search by school staff. The search of lockers and personal effects within the locker should include a witness and, when possible, the student. Police involvement may be used at the discretion of the principal.
- ◆ Any seizures of alcohol/cannabis or illicit drugs will be disposed of by school administration.
- ◆ Police will be consulted by school administration when appropriate
- ◆ The principal must record these behaviours in an incident report.

## 4.0 **Counselling and Rehabilitation**

- 4.1 Principals will advise all staff that they are responsible for identifying students who, as a result of irregular behavior patterns and/or declining personal performance, are suspected of alcohol or drug use, and for bringing them to the attention of the principal. If a student is suspected of use of alcohol or other drugs, the school will consult with parents or guardian and may recommend counseling.
- 4.2 When a student is found to be using, in possession of or under the influence of alcohol or drugs, the principal will refer the student for a recognized school or community chemical dependency counseling program.
- 4.3 Senior schools will cooperate with the Addictions Foundation of Manitoba in offering the services of AFM Substance Use Counselors.

## **5.0 Staff Training**

Staff training and/or information for parents may come through in-servicing, awareness sessions, and delivery of the health curriculum and/or community forums.

## **6.0 Use of Vaping Devices**

Vaping is not allowed in the School District of Mystery Lake.

Vaping devices are to be left at home, and not to be on district property.

If students are vaping in our district, parents/ guardians will be notified and devices will be confiscated and disposed of.

RCMP will be involved at the discretion of school administrators.