Security

Administrative Procedure 6.060

Board Governance Policy Cross Reference: 1, 2, 3, 4, 12, 13, 17
Legal Reference:

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Buildings and Grounds Security

Access to school buildings and grounds outside of regular school hours shall be limited to personnel whose work requires it. An adequate key control system shall be established which will limit access to buildings to authorized persons and will safeguard against the potential of entrance to buildings by access system in hands of unauthorized persons.

Records shall be kept in a safe place and funds shall be kept in the school safe or removed from the school.

Employment of security personnel may be approved in special situations such as Halloween.

Elementary schools are to be cleared of all persons (except maintenance staff) by 11:00 p.m., Monday to Friday on regular school days. R.D. Parker Collegiate must also be cleared by 11:00 p.m. on those days.

It is the responsibility of the person in charge of each activity to clear the building of all students, persons and spectators relevant to that activity, whether extracurricular or instructional.

Buildings are not available for use other than the times stated herein except by special permit issued by the Facilities Manager.

Security Systems

The Facilities Manager shall be responsible for assignment of Security Access Codes. Security Access Codes are to be utilized only by those people to whom they have been assigned.