

---

---

**SCHOOL DISTRICT OF MYSTERY LAKE**



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
AGENDA**

**Wednesday, November 12, 2014  
7:00 p.m.**

**Trustees**

Janet Brady  
Sandra Fitzpatrick  
Ryan Land  
Liz Lychuk  
Don Macdonald  
Guido Oliveira  
Leslie Tucker

**Senior Administration Team**

Kelly Knott – Secretary-Treasurer  
Lorie Henderson – Superintendent of Educational Services  
Angele Bartlett – Superintendent of H.R. & Policy  
Keith Derksen – Facilities Manager  
Lydia Remic – Executive Assistant

**Administration Office  
408 Thompson Drive North, Thompson, MB  
R8N 0C5**

---

---

**Present:** Chairperson Tucker, Vice-Chairperson Oliveira, Trustee Brady, Trustee Fitzpatrick, Trustee Land, Trustee Lychuk, Trustee Macdonald, Secretary-Treasurer Knott, Superintendent Bartlett,

**Regrets:** Superintendent Henderson

**1. CALL TO ORDER**

Chairperson Tucker called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA – November 12, 2014**

**Motion 120/14**

Moved by Trustee Lychuk, seconded by Trustee Land

That the agenda with the addition of #9(d) Trustee Travel and the addition of #11(c) gymnasium expansion at École Riverside School be approved.

Carried

**3. APPROVAL OF MINUTES – October 28, 2014**

**Motion 121/14**

Moved by Trustee Brady, seconded by Vice-Chairperson Oliveira

That the minutes of the Inaugural Board meeting held on October 28, 2014, be adopted as circulated.

Carried

**4. DELEGATIONS AND PRESENTATIONS**

**a) Ms. Manisha Pandya – Kendall & Pandya**

Ms. Manisha Pandya presented the 2013/2014 Audited Financial Statements.

**b) Mr. Jason Winship and Mrs. Caroline Winship**

Mr. and Mrs. Winship requested a follow-up discussion regarding a home schooled student entering the public school band program.

Trustee Land thanked Mr. and Mrs. Winship and thanked Colin Winship for his courage in speaking with the board.

**5. BUSINESS FROM PREVIOUS BOARD MEETING**

No business from previous board meeting

**6. SUPERINTENDENT OF HUMAN RESOURCES AND POLICY REPORT**

- Professional Development
- UCN Presentation
- VALE Tours

**Action**

**a) Field Trip Request – R.D. Parker Collegiate**

R.D. Parker Collegiate Cosmetology students to attend a Hair Styling convention in Bologna, Italy in the spring of 2016.

**Motion 122/14**

Moved by Trustee Land, seconded by Trustee Macdonald

That the trip be approved in principle.

Carried

**7. SUPERINTENDENT OF EDUCATIONAL SERVICES & PROGRAMMING REPORT**

No Report

## **8. SECRETARY-TREASURER'S REPORT**

### **a) 2013/2014 Audited Financial Statements**

#### **Motion 123/14**

Moved by Vice-Chairperson Oliveira, seconded by Trustee Macdonald

That the Auditor's report and audited financial statements for 2013/2014 school year be accepted, approved and submitted to Manitoba Education, Schools Finance Branch as required.

Carried

### **b) Approval of expenditures October 2014**

- I. Accounts Payable in the amount of \$1,532,554.59
- II. Teacher payroll in the amount of \$1,904,028.03
- III. Non-teaching payroll in the amount of \$619,668.66

#### **Motion 124/14**

Moved by Trustee Brady, seconded by Trustee Macdonald

That the above expenditures for October 2014 in the amount of \$4,056,251.28 be approved.

Carried

### **c) Information**

Update going paperless.

Senior administration is setting up a system which mirrors that of the City of Thompson. Expect full roll out by January, 2015.

## **9. NEW BUSINESS**

### **Action**

- a) The Royal Canadian Legion Manitoba/NW Ontario Command – request for donation

**Motion 125/14**

Moved by Trustee Fitzpatrick, seconded by Trustee Lychuk

That the Board of Trustees approves \$195.00 sponsorship.

Carried

**b) Approval of Welcome to Thompson Guidebook 2015 advertisement**

**Motion 126/14**

Moved by Vice-Chairperson Oliveira, seconded by Trustee Land

That the Board of Trustees approves \$472.50 for a half page ad.

Carried

**c) Committee Member Schedules**

**Motion 127/14**

Moved by Trustee Macdonald, seconded by Trustee Land

All Standing Committees meeting dates for the 2014/2015 school year will be set by the next Board meeting on Tuesday, November 25, 2014.

Carried

**d) Trustee Travel**

1. Chairperson Tucker would like Board approval to attend the Board Chair Workshop sessions in Winnipeg, MB on Thursday and Friday, November 27<sup>th</sup> & 28<sup>th</sup>, 2014.

**Motion 128/14**

Moved by Vice-Chairperson Oliveira, seconded by Trustee Brady

That Chairperson Tucker be approved to attend the Board Chair Workshop sessions in Winnipeg, MB on Thursday and Friday, November 27<sup>th</sup> & 28<sup>th</sup>, 2014.

Carried

2. Trustee Land would like Board approval to attend the New Trustee Orientations sessions in Winnipeg, MB on Wednesday and Thursday, November 26<sup>th</sup> & 27<sup>th</sup>, 2014.

**Motion 129/14**

Moved by Trustee Macdonald, seconded by Trustee Lychuk

That Trustee Land be approved to attend the New Trustee Orientation sessions in Winnipeg, MB on Wednesday and Thursday, November 26<sup>th</sup> & 27<sup>th</sup>, 2014.

Carried

3. Trustee Fitzpatrick, Trustee Macdonald, and Trustee Lychuk would like Board approval to attend the New Trustee Orientation in The Pas, MB on Saturday, November 22<sup>nd</sup>, 2014.

**Motion 130/14**

Moved by Trustee Brady, seconded by Vice-Chairperson Oliveira

That Trustee Fitzpatrick, Trustee Macdonald, and Trustee Lychuk be approved to attend the New Trustee Orientation in The Pas, MB on Saturday, November 22<sup>nd</sup>, 2014.

Carried

4. Trustee Fitzpatrick would like board approval to attend the Aboriginal Education Leadership Institute Workshops in Winnipeg, MB on Friday, January 16<sup>th</sup>, Friday, February 27<sup>th</sup>, and Friday, April 24<sup>th</sup>, 2015.

### **Motion 131/14**

Moved by Trustee Brady, seconded by Trustee Land

That Trustee Fitzpatrick be approved to attend the Aboriginal Education Leadership Institute Workshops in Winnipeg, MB on Friday, January 16<sup>th</sup>, Friday, February 27<sup>th</sup>, and Friday, April 24<sup>th</sup>, 2015.

Carried

## **10. CORRESPONDENCE**

### **Information**

**a) Memo from Carolyn Duhamel Re: Government of Manitoba – Budget Consultations**

Rural Manitoba telephone town hall will be on Friday, November 21<sup>st</sup>, 2014 from 7:00 – 8:00 p.m. SDML has registered for this town hall meeting.

Secretary Treasurer Knott will circulate login information and arrange for a meeting at the Board Office.

**b) Memo from Carolyn Duhamel Re: Provincial Executive By-Election**

There are now two vacancies on the Manitoba School Boards Association Provincial Executive; Vice President (boards with 6000+ students) and Director, Region 3.

**c) MSBA Re: 2015 Annual Convention – Call for Nominations and Resolutions**

Member School Boards and Trustees are now invited to nominate candidates for positions on the 2015 – 2016 Manitoba School Board Association Provincial Executive.

## 11. COMMITTEE REPORTS

### a) Policy Committee

Trustee Brady advised that the Policy Committee first meeting will be Wednesday, December 3, 2014. The meeting schedule will be set at that time.

### b) Programming Committee

Trustee Land indicated that Superintendent Henderson provided a very informative session. They reviewed the Community Report and the data in the report and its importance to the division. Looking to improve annual metrics; there are a lot of promising programming in the district. Early Literacy, full day Kindergarten, data trends are going in the right direction. Early Literacy is helping. The amount of work being done by the district specialists is very impressive. A copy of Superintendent Henderson's presentation is to be issued to all trustees.

### c) Finance Committee

#### **Motion 132/14**

Moved by Trustee Macdonald, seconded by Vice-Chairperson Oliveira

That the Board of Trustees approves Public School Finance to include a gymnasium expansion at École Riverside School into the scope of work of the Envelope Upgrade Project No. MY RIV ST 2014 1. The cost of the expansion design will be paid for by the District and will be 7.5% of the expansion project cost. A final decision on the construction of the expansion will be made once the tenders are received.

Carried

Finance Committee advised that some benefits that were provided to the Out of Scope employees were not included in the benefits currently provided by Workplace Solutions/Blue Cross. This had been adjusted to ensure all benefits that offered are covered.

## **12. TRUSTEE COMMENTS**

Trustee Brady congratulated Casey Kipling who is a grade 12 student at RDPC. Casey was awarded the Manitoba Aboriginal Youth Academic Award. Trustee Brady also spoke about the Parent Career Expo which is being held on Saturday, November 15<sup>th</sup>, 2014 at the TRCC from 10:00 a.m. to 3:00 p.m. Career information will be made available to parents and students about various professions, vocations and trades.

While representing VALE, Trustee Land attended the TRCC Trade and Technology Olympics which was sponsored by Skills Manitoba Canada. Approximately 6-8 students from each elementary school participated. The event was very well run, especially being a first time event. The mentors at each station were technical vocational students from the high school. Students spoke about the building construction, culinary arts and cosmetology programs. There were relay races, lots of team building and a very healthy lunch was served. It was a great event, the students were awesome. Trustee Land gave kudos to all the students.

Trustee Tucker attended the National Aboriginal Veteran's Day ceremony at Wapanohk Community School on Friday, November 7<sup>th</sup>, 2014. Trustee Tucker indicated the ceremony was fabulous and gave kudos to the staff as it's a really significant event. Another significant event she attended was the Community Remembrance Day Commemorative ceremony which was held on November 11<sup>th</sup>, 2014 at the TRCC. She indicated the ceremony was lovely.

Trustee Fitzpatrick attended the first meeting of the Thompson Aboriginal Educational Advisory Committee on Tuesday, November 4<sup>th</sup>, 2014. The meeting outlined how they are finishing success pathways for cultural proficiency and are now introducing a new success pathway with a focus on skill trades and training.

## **13. QUESTIONS FROM THE PUBLIC ABOUT ITEMS PERTAINING TO THE AGENDA**

Members of the public were invited to seek clarification about items on the agenda.

## **14. IN-CAMERA**

### **Motion 133/14**

Moved by Vice-Chairperson Oliveira, seconded by Trustee Macdonald

That the Board moves in-camera.

Carried

Vice-Chairperson Oliveira departed at 9:15 p.m.

## **15. Out-Of Camera**

### **Motion 134/14**

Moved by Trustee Land, seconded by Trustee Macdonald

That the Board moves out-of camera.

Carried

## **16. ITEMS ARISING FROM IN-CAMERA**

### **Action**

#### **a) Student Re-Entry**

##### **Motion 135/14**

Moved by Trustee Brady, seconded by Trustee Lychuk

That the Board accept the recommendation of Superintendent Bartlett regarding student #401835 re-entry.

Carried

**b) Employee Recommendation**

**Motion 136/14**

Moved by Trustee Brady, seconded Trustee Fitzpatrick

That the Board accept the recommendation of Superintendent Bartlett regarding employee #1524.

Carried

**17. ADJOURNMENT**

That the meeting be adjourned at 9:45 p.m.

---

Chairperson

---

Secretary-Treasurer

**Next Regular Board Meeting – School Board Office**

**7:00 p.m. Tuesday, November 25, 2014**

