

---

---

**SCHOOL DISTRICT OF MYSTERY LAKE**



**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Tuesday, January 28, 2014  
7:00 p.m.**

**Trustees**

Alexander Ashton  
Janet Brady  
Sya Gregovski  
Vince Nowlin  
Guido Oliveira  
Rob Pellizzaro  
Leslie Tucker

**Senior Administration Team**

Arnie Assoignon – Secretary-Treasurer  
Lorie Henderson – Superintendent of Educational Services  
Angele Bartlett – Superintendent of HR & Policy  
Keith Derksen – Facilities Manager  
Cheryl Mulrooney – Executive Assistant

**Administration Office  
408 Thompson Drive North, Thompson, MB  
R8N 0C5**

---

---

**Present:** Chairperson Pellizzaro, Vice-Chairperson Oliveira, Trustee Brady, Trustee Gregovski, Trustee Nowlin, Trustee Tucker, Secretary-Treasurer Assougnon, Superintendent Henderson

**Regrets:** Superintendent Bartlett, Executive Assistant Mulrooney

## **1. CALL TO ORDER**

Chairperson Pellizzaro called the meeting to order at 7:00 p.m.

## **2. APPROVAL OF AGENDA – January 28, 2014**

### Motion 06/14

Moved by Trustee Tucker, seconded by Trustee Brady

That the agenda be approved with the following amendment:

That the recommendation for 5(b)(iii) Board Policy 9-Code of Conduct be amended to reflect the recommendation originally brought forward by the Policy Committee.

Recorded vote requested by Trustee Tucker:

For: Trustee Gregovski, Trustee Tucker

Against: Chairperson Pellizzaro, Vice-Chairperson Oliveira, Trustee Nowlin, Trustee Ashton, Trustee Brady

Defeated

### Motion 07/14

Moved by Vice-Chairperson Oliveira, seconded by Trustee Brady

That the agenda be approved as circulated.

Carried

### **3. APPROVAL OF MINUTES – January 14, 2014**

#### Motion 08/14

Moved by Trustee Nowlin, seconded by Trustee Brady

That the minutes of the Regular Board meeting held on January 14, 2014, be adopted as circulated.

Carried

### **4. DELEGATIONS AND PRESENTATIONS**

No delegations and or presentations

### **5. BUSINESS FROM PREVIOUS BOARD MEETING**

#### Action

#### **a) Ad Hoc Committee for Board Superintendent Yearly Review**

##### Recommendation

That an Ad Hoc Committee for the Board/Superintendent Yearly Review be struck. Tabled from January 14, 2014 meeting.

Trustee Brady nominated Trustee Tucker  
Trustee Tucker declined

Vice-Chairperson Oliveira nominated Trustee Gregovski  
Trustee Gregovski accepted

Trustee Brady volunteered to be on the committee.

##### Motion 09/14

Moved by Trustee Nowlin, seconded by Trustee Ashton

That Trustee Gregovski and Trustee Brady be nominated to the Board/Superintendent Yearly Review committee. The chairperson will be the third member.

Carried

**b) Board Policies #7, 8, 9 & 10**

**i. Board Policy 7 – Role of the Board**

Motion 10/14

Moved by Trustee Brady, seconded by Vice-Chairperson Oliveira

That Board Policy 7, Role of the Board, be adopted as revised and distributed. Tabled from the December 10, 2013, meeting.

Carried

**ii. Board Policy 8 – Board Statement of Integrity**

Motion 11/14

Moved by Trustee Tucker, seconded by Trustee Ashton

That Board Policy 8, Board Statement of Integrity, be adopted as revised and distributed. Tabled from the December 10, 2013, meeting.

Carried

**iii. Board Policy 9 – Code of Conduct/Conflict of Interest/Sanctions**

Recommendation

Moved by Trustee Brady, seconded by Trustee Tucker

That Board Policy 9, Code of Conduct/Conflict of Interest/Sanctions be revised.

Chairperson Pellizzaro handed the meeting over to Vice-Chairperson Oliveira so Chairperson Pellizzaro could speak against the motion. Chairperson Pellizzaro reassumed the chair.

Recorded vote requested by Trustee Tucker:

For: Trustee Brady, Trustee Gregovski, and Trustee Tucker

Against: Vice-Chairperson Oliveira, Chairperson Pellizzaro, Trustee Nowlin, and Trustee Ashton

Defeated

**Board Policy 9 – Code of Conduct/Conflict of Interest/Sanctions  
(continued)**

Recommendation

Moved by Trustee Ashton, seconded by Vice-Chairperson Oliveira

That Board Policy 9, Code of Conduct/Conflict of Interest/Sanctions be amended by deleting “perceived” in L(1) and L(IV)

Recorded vote requested by Trustee Tucker:

For: Trustee Ashton, Vice-Chairperson Oliveira, and Trustee Nowlin

Against: Chairperson Pellizzaro, Trustee Tucker

Abstained: Trustee Gregovski, Trustee Brady

Defeated

Recommendation

That Board Policy 9, Code of Conduct/Conflict of Interest/Sanctions not be revised. Tabled from the December 10, 2013, meeting.

**6. SUPERINTENDENT OF HUMAN RESOURCES AND POLICY REPORT**

**7. SUPERINTENDENT OF EDUCATIONAL SERVICES & PROGRAMMING REPORT**

## 8. SECRETARY-TREASURER'S REPORT

### Action

#### a) First reading of Trustees Indemnity By-Law 01/14

This By-Law requires three readings as it has been revised. The revisions are;

- 1) Carry forward of unspent funds reduced to \$1500.00
- 2) In an election year 30% of annual budget is advanced for July-October period
- 3) Meals will only be provided for meetings after 4:00pm if meetings last in excess of 1.5 hours

#### Motion #12/14

Moved by Vice-Chairperson Oliveira, seconded by Trustee Nowlin

That By-Law 01/14 receives first reading.

Carried

#### b) First reading of Borrowing By-Law 02/14

The District has not borrowed on the operating line of credit for several years however this by-law is required for the provision of Visa cards for Senior Administration and School Administration. The by-law has to be reviewed on an annual basis as it only covers one fiscal year.

#### Motion 13/14

Moved by Trustee Gregovski, seconded by Trustee Tucker

That By-Law 02/14 receives first reading.

Carried

### Information

Revenue and expenses for the period ending January, 2014

## 9. NEW BUSINESS

### Action

#### a) Approval of Superintendent Job Descriptions

The policy committee developed job descriptions for the positions of Superintendent of Educational Services and Superintendent of Human Resources Policy. The rationale for the development of the new job descriptions was to ensure alignment with the new organizational structure. As requested by the policy committee the job descriptions were vetted by the District's legal representation.

#### Motion 14/14

Moved by Trustee Brady, Seconded by Trustee Tucker

That the Board of Trustees approves the job descriptions for the positions of Superintendent of Educational Programming and Superintendent of Human Resources and Policy as circulated.

Carried

#### b) Covering the Cost of Public Transit Bus Fares for Students

R.D. Parker Collegiate School Administration is proposing that the School District of Mystery Lake pay bus fare for all students in the District using the City Bus between the hours of 08:00 – 09:00 a.m. for the months of February and March, 2014. The bus drivers would take a tally of the number of students using the bus and bill the District at the end of each month (no tickets or bus passes would be required). It is difficult to know the exact cost of this, but it is estimated that it will not be more than \$500.00 per month based on our students current usage. This initiative would correspond nicely with March being provincially declared as "Attendance Month".

#### Motion 15/14

Moved by Vice-Chairperson Oliveira, seconded by Trustee Ashton

That the School District of Mystery Lake agrees to pay the bus fare for all students in the District using the City bus between the hours of 08:00 – 09:00 a.m. for the months of February and March during school days.

Carried

## **NEW BUSINESS (continued)**

### **Action**

#### **c) Board Policy 10 – Board Operations**

##### Motion 16/14

Moved by Trustee Tucker, seconded by Trustee Brady

That Board Policy 10, Board Operations, be adopted as revised and distributed.

Carried

## **10. CORRESPONDENCE**

## **11. COMMITTEE REPORTS**

- a) Policy Committee
- b) Finance/Property/Personnel Committee
- c) Public Relations
- d) Education & Programming

## **12. TRUSTEE COMMENTS**

- Trustee Tucker requested clarification on what Policy Committee is responsible for, re: agenda  
No report is required if all policy adoptions and revisions are on agenda
- Trustee Brady was a celebrity reader at the City Centre Mall last weekend
- Senior Varsity Basketball tournament at R.D. Parker Collegiate this weekend.

**13. QUESTIONS FROM THE PUBLIC ABOUT ITEMS PERTAINING TO THE AGENDA**

Members of the public were invited to seek clarification about items on the agenda.

**14. IN-CAMERA**

MOTION 17/14

Moved by Trustee Nowlin, seconded by Vice-Chairperson Oliveira

That the Board moves in camera.

Carried

**15. OUT-OF CAMERA**

MOTION 18/14

Moved by Trustee Nowlin, seconded by Trustee Brady

That the Board moves out of camera.

Carried

**16. ADJOURNMENT**

That the meeting be adjourned.

**Next Regular Board Meeting- February 11, 2014 (7:00pm) at Deerwood School**

---

Chairperson

---

Secretary-Treasurer

